

**Humboldt Bay Municipal Water
District 828 7th Street, Eureka**



**Minutes for Regular Meeting of the Board of Directors
November 9, 2023**

1. ROLL CALL

President Latt called the meeting to order at 9:00 am. Director Rupp conducted the roll call. Directors Fuller, Latt, Lindberg, Rupp and Woo were present. General Manager John Friedenbach, Superintendent Dale Davidsen and acting Board Secretary Dee Dee Simpson-Glenn were present. District Engineer Nate Stevens was present for a portion of the meeting.

2. FLAG SALUTE

President Latt led the flag salute.

3. ACCEPT AGENDA

Mr. Friedenbach stated Agenda Item 9b shows a Public Hearing. This is incorrect. It is not a public hearing, but rather a scoping meeting to receive comments for the Notice of Preparation for the CEQA process for the Samoa Peninsula Project EIR. Proper notice has been provided to the agencies involved.

On motion by Director Rupp, seconded by Director Woo, the Board voted 5-0 to accept the agenda as clarified.

4. PUBLIC COMMENT

No public comment was received.

5. MINUTES

October 12, 2023, Regular Board Meeting Minutes

The Board requested a few minor changes to the minutes. On motion by Director Rupp, seconded by Director Lindberg, the Board voted 5-0 to approve the minutes as amended.

6. CONSENT AGENDA

On motion by Director Woo and seconded by Director Fuller, the Board voted 5-0 to approve the Consent Agenda.

7. CORRESPONDENCE

Eureka Chamber of Commerce 2024 Awards Gala

Mr. Friedenbach shared the Eureka Chamber of Commerce 2024 Awards Gala *An Evening of Intrigue and Wonder* announcement, should any of the Board wish to attend the event.

8. CONTINUING BUSINESS

8.1 Water Resource Planning— Status report on water use options under consideration

a. Local Sales

i. Nordic Aquafarms

Mr. Friedenbach stated there public hearing announcement attached for the Coastal Commission on November 16th.

ii. Trinidad Rancheria Mainline Extension

No update was available.

iii. Blue Lake Rancheria Mainline Extension

District and Rancheria counsels are drafting the Mainline Extension Agreement. The

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project is moving forward.

iv. Offshore Wind Heavy Lift Multipurpose Marine Terminal Project

No update was available. Once the EIR document is circulated, the District will provide comments.

b. Transport
No update

c. Instream Flow

The District is waiting for comments from the Water Board staff on our draft petition for change application. We expect to have them by December 31, 2023. The Board suggested a special meeting to provide public outreach regarding instream flow. It will likely be mid to late January 2024.

8.2 McNamara & Peepe

Director Woo recused herself due to a conflict of interest and left the room. She returned when discussion ended.

a. DTSC Monthly Summary Report – October

Mr. Friedenbach stated there was not much to update.

b. DTSC Quarterly virtual update – October 24

Mr. Friedenbach shared the quarterly meeting agenda. An overview of the site investigation results were provided.

c. Site maps & historical sampling results (stormwater and well water)

These were included for informational purposes.

9. NEW BUSINESS

a. Foster Clean Power LLC License Agreement

Mr. Friedenbach summarized the proposed license agreement with Foster Clean Power A&B Solar Project. The District has an easement for its water transmission lines (industrial and domestic) that traverse through Foster Clean Power parcels. The Board discussed their concerns regarding the proposed location of a fence as it could impact the District's access to the pipeline. Mr. Housh Louyeh of Renewable America was present via Zoom and felt he would need to discuss this with their engineer before he could comment. The discussion was continued to the afternoon to include Foster Clean Power's engineer. They agreed to move the proposed fence to a different location. On a motion by Director Rupp, seconded by Director Lindberg, the Board voted 5-0 to approve the Foster Clean Power LLC License Agreement and directed staff to sign the agreement.

b. NOP Scoping Meeting

Ms. Kerry McNamee of GHD gave a presentation to the Board regarding the Samoa Peninsula Waterline Right-of-Way Maintenance Project.

Catherine Mitchell, with the local California Coastal Commission office, stated "I prefer presentations versus reading through an NOP – and this was very helpful. Thank you". She then inquired; "Will this project cover certain time periods of maintenance? Perhaps it may

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be unexpected now but may come up in the future.” Mr. Friedenbach responded we expect maintenance to be ongoing. The permit is for five years and we hope to renew it every five years.

No other public was present and no written comments regarding the NOP were received from the public prior to or at the meeting.

10. REPORTS (from STAFF)

10.1 Engineering

a. **Collector 2 Rehabilitation Project**

Denise Monday, DWR Grant Liaison for Humboldt County conducted a site visit and provided positive comments. The construction is complete and the equipment has been moved off of the site. The final report with pre and post well draw down testing and as-builts is in process. The October pay request of \$108,205 was made. There will be one more pay request, including the five-percent retention.

b. **Essex Onsite Sodium Hypochlorite Generation**

Most of the equipment is here except for a few minor items. They are making good progress and pushing forward on the design for installation and integration.

c. **TRF Generator**

Mr. Stevens explained they are moving forward and 60% design should be completed this month.

d. **Collector Mainline Redundancy Project**

i. **Match Commitment letter**

Mr. Stevens explained that the match has increased by \$924,000 dollars. The Board asked questions regarding the additional cost. On a motion by Director Rupp and seconded by Director Woo, the Board voted 5-0 to approve the Match Commitment Letter.

ii. **Collector Mainline extension project**

CalOES approved the time extension from December 4, 2023 to December 4, 2024 for the completion of Phase 1 of the project.

e. **Reservoirs Seismic Retrofit Project**

i. **GHD Scope of Services for Phase 2**

Mr. Stevens provided the scope of services for Phase 2 of the project. On a motion by Director Woo, seconded by Director Lindberg, the Board voted 5-0 to award the Phase 2 engineering contract of the project to GHD.

f. **Status report re: other engineering work in progress**

Nothing to report.

10.2 Financial

a. **October 2023 Financial Statement & Vendor Detail Report**

Mr. Friedenbach shared the October 2023 financial report, prepared by Ms. Harris, and

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highlighted the balances. The General Account balance is at \$2 million, the various investments balance is \$10 million, Advanced Charges are at \$5 million and the General Reserves are at \$2.7 million. Regarding expenses, the District still has not received a bill from PG&E for power for pumping. This is the third month in a row the bill has not been received from PG&E. The vendor expenses for October total \$998,166.89. Director Rupp reviewed the bills and stated everything was in order. On motion by Director Rupp, seconded by Director Lindberg, the Board voted 5-0 to approve October financial report and vendor detail in the amount of \$998,166.89.

- b. October 2023 Fieldbrook-Glendale contract revenue and Expense Summary
Mr. Friedenbach provided an overview of the revenue and expense summary. The Board had no questions.

10.3 Operations

- a. October Operations Report

Mr. Davidsen reported that due to PG&E issues, the District lost approximately 148,800 kW hours in October 2023. PG&E hopes to have the ability to receive hydro power by the end of December 2023.

Safety meeting topics for October included blood borne pathogens and rigging safety. The TRF was brought online October 12, 2023. The October 16th earthquake was not felt at Ruth however, extra precautionary inspections were conducted.

- b. Surplus equipment request

Mr. Davidsen requested the following items be declared surplus:

- Limitorque valve actuator and gear box
- Spare 208V motor Limitorque valve actuator
- Schneider Electric VFD drive, with panel face.

On motion by Director Rupp, seconded by Director Lindberg, the Board voted 5-0 to surplus the items.

10.4 Management

- a. District org chart

Last month the Board requested to see the District org chart. Upon review of the org chart there were no questions.

- b. State of California Dam safety report

Mr. Friedenbach shared the listing from DSOD and noted that our dam is safe and in satisfactory condition.

- c. Nominees for 2024 Eureka Chamber Board of Directors

The board was good with the slate of candidates as presented and authorized Mr. Friedenbach to cast a yes vote for the ballot.

- d. ACWA Headwaters working group

Mr. Friedenbach reported out on his participation with the Headwaters conference call. Director Rupp noted that Mr. Friedenbach attends this on behalf of the District.

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11. DIRECTOR REPORTS & DISCUSSION

11.1 General – comments or reports from Directors

Director Woo reported the District was asked to participate in the Humboldt Bay Symposium and to contribute funding. Mr. Friedenbach stated funding is available from the Public Outreach budget line item if the District wished to contribute funds. Director Latt provided input and the Board concurred to contribute \$500.

11.2 ACWA

Director Rupp reported the ACWA Board met to discuss a Code of Conduct Policy. After discussion, the Board agreed to discuss further at the next meeting.

11.3 ACWA – JPIA

Director Rupp reported that there was no meeting. The next meeting will be at the ACWA Fall Conference.

11.4 Organizations on which HBMWD Serves

a. RCEA

Director Woo reported out on the October 26, 2023 meeting, including a RCEA Net Billing Tariff adoption.

b. RREDC

Director Latt stated he was unable to the meeting at the last minute.

ADJOURNMENT

The meeting adjourned at 1:50 pm.

Attest:



Neal Latt, President



J. Bruce Rupp, Secretary/Treasurer