



HUMBOLDT BAY MUNICIPAL WATER DISTRICT
828 7th Street, Eureka



Minutes for Special Meeting of Board of Directors

August 27, 2019

A. ROLL CALL

President Woo called the meeting to order at 9:01 am. Director Rupp conducted the roll call. Directors Fuller, Hecathorn, Latt, Rupp and Woo were present. General Manager John Friedenbach, Business Manager Chris Harris and Board Secretary Sherrie Sobol were also present.

B. FLAG SALUTE

President Woo led the flag salute.

C. ACCEPT AGENDA

On motion by Director Rupp, seconded by Director Hecathorn, the Board voted 5-0 to accept the agenda.

D. PUBLIC COMMENT

No public comment was received.

E. NEW BUSINESS

Ruth Hydro Protective Relay Upgrade Project

Mr. Friedenbach thanked the Board for meeting on short notice. He stated two bids were received for the project. Electrical Reliability Services was \$59,697.00 and Converse Construction, Inc. was \$142,609.00. The project budget is \$120,00.00. The project needs to be completed prior to the winter season consequently work needs to begin right away. Mr. Friedenbach shared that Converse Construction did complain that Electrical Reliability Services may have had an unfair advantage since they are affiliated with the firm that did the design specs. He reviewed this with District legal counsel who stated there is no conflict, both bidders had access to the same bid package. In fact, Converse Construction decided to bid later in the process and a special walk thru was conducted for them. Director Hecathorn inquired if there was any concern with the discrepancy in the bids. Mr. Friedenbach stated that staff was comfortable with the bids. On motion by Director Hecathorn, seconded by Director Latt, the Board voted 5-0 award the Ruth Hydro Protective Relay contract to the low bidder Electrical Reliability Services in the amount of \$59,697.00 and to authorize and direct staff to complete all necessary contract documents for the project.

Match Commitment Letter update

Mr. Friedenbach shared that FEMA has requested a new match commitment letter for the Mainline Redundancy Project Grant right away if the District was still interested. They indicated that our next regular Board meeting on September 19 was too long to wait. This is a good grant opportunity for the District and he had the District Engineer review costs and corresponding revised match commitment which now totals \$790,570. Director Rupp inquired if we had the funds now and how it would be paid for. Ms. Harris stated, yes, the District currently has the funds in reserves. The project is at least two years out and the District should have additional funding in place at that time. On motion by Director Fuller, seconded by Director Rupp, the Board voted 5-0 to update the FEMA Hazard Mitigation Grant Match Commitment Letter for the Collector Mainline Redundancy Project to \$790,570 per the District Engineer's updated cost estimate for the project.

ADJOURNMENT

The meeting adjourned at 9:14 am

Attest:

Sheri Woo, President

J. Bruce Rupp, Secretary/Treasurer