



HUMBOLDT BAY MUNICIPAL WATER DISTRICT
828 7th Street, Eureka



Minutes for Meeting of Board of Directors
February 11, 2021

1. Roll Call

President Woo called the meeting to order at 9:02 am and noted the Time Set items. Director Rupp conducted the roll call. The meeting was conducted within all Brown Act requirements.

Members Present:

Director Neal Latt
Director Bruce Rupp
Director Sheri Woo
Director Michelle Fuller
Director Lindberg

Members Absent:

None

Staff:

John Friedenbach, General Manager
Dale Davidsen, Superintendent
Chris Harris, Business Manager
Heather Bitner, Board Secretary
Dee Dee Simpson, Accounting and HR Assistant

Others Present:

Steve McHaney, GHD
Anne Baptiste, general counsel
Michael Richardson, Humboldt County Planning
Jennifer Kalt, Humboldt Baykeeper
Jacque Hostler-Carmasin, Trinidad Rancheria
Chairman Sundberg, Trinidad Rancheria

2. Flag Salute

President Woo led the flag salute.

3. Accept Agenda

The following corrections to the Agenda were agreed upon. Item 9.3 has been tabled to the March meeting. Staff requested to add in Item 9.8 as permitted by the Brown Act for items that require immediate action which have occurred after the Agenda was posted. CalFire would like to enter into a grant agreement with the District to pay \$200,000 for mitigation of fire damage at Ruth Lake, but the contract must be signed within the week. Item 7.1 needs to be adjusted to read Property Program after the first Liability Program. Item 9.4 should read Time Set 10:00 am.

On motion by Director Rupp seconded by Director Latt, the Board Accepted the Agenda with Revisions for the February 11, 2021 Regular Meeting by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

4. Public Comment

There was no public comment.

5. Minutes

On motion by Director Lindberg, seconded by Director Fuller the Board Accepted the Minutes of January 14, 2021 Regular Meeting by the following Roll Call Vote:



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Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

6. Consent Agenda

Item 6.1 was pulled to discuss page 15, regarding the disinfecting products in water distribution, specifically Bromine levels. Mr. Friedenbach noted that our distribution does not utilize this product as we pull from groundwater. Some local districts may use it as they pull surface water. Superintendent Davidsen said we have the most current testing protocols available.

On motion by Director Rupp, seconded by Director Fuller the Board Approved the Consent Agenda by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

7. Correspondence

7.1 ACWA-JPIA President’s Special Recognition Award for the District’s Liability Program and Property Program

Staff introduced the correspondence notifying the District that it meets the low loss ratio for the insurance’s Liability and Property Programs. This year’s Workers Comp Insurance rates may increase due to some unfortunate employee accidents, despite there being a culture of safety as the priority at the District.

7.2 Notice of Agreement for 2019-20 Quagga and Zebra Mussel Infestation Prevention Grant Program-

Additional grant funding is being used to support the Quagga Prevention Plan at Ruth Lake. Historically the grant has been initiated by the District and expenses are reimbursed to RLCSD. The District is planning to administer the grant’s major projects in house going forward. The \$20,000 grant would purchase 4-ton boulders (possibly flat on the bottom) to prevent unauthorized access to the lake. Additional options could be to put concrete and steel bollards into the ground and stringing wire, or drilling the current rocks and driving rebar into the ground.

For the next grant cycle, a possibility is to fund a Quagga wash rack facility prior to entrance/exit from the lake for those who had not passed the Quagga inspection due to standing water in their boat. The cost may be in the \$40,000 range and would be a competitive grant. There was no public comment.

7.3 Letter from U.S. Department of the Interior re designation of Lanphere and Ma-le’l Dunes as a National Natural Landmark site.



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There was no public comment.

8. Continuing Business

8.1 Water Resource Planning-status report on water use options under consideration

a) Local Sales

i) Nordic Aquafarms Town Hall Meeting

Staff met twice with Nordic Aquafarms and they are moving forward with public CEQA process between now and June. Water quality needs were discussed, as well as domestic water supply needed for the facility. Infrastructure was discussed at the follow up meeting.

The District needs very detailed infrastructure meetings with the Harbor District, as the transition to an individual customer’s metering occurs. At the facility of the former LP Pulp Mill site, dozens of acres were covered by a single water distribution grid. Multiple tenants and subdivisions are being built and there is not individual metering at this time. It’s a very complicated infrastructure issue for industrial and domestic water. Additional entities are now tapping into the water supply without separate metering. There is a Nordic Town Hall meeting scheduled for tonight via Zoom.

The Local Sales Committee of the Board can make recommendations as they need to take up the issue of entering into contract with the Harbor District and how metering is done. Separate metering for Nordic from the Harbor District is needed. There was no public comment.

ii) Trinidad Rancheria returned signed MOU and issued deposit check

The Rancheria returned the fully executed MOU and provided a deposit of \$10,000 which will initiate the feasibility study. Jacque Hostler-Carmasin and Chairman Sundberg of the Rancheria thanked the Board for their work and getting the agreement done quickly.

iii) Consider waiver of conflict with Mitchell Law Firm

McKinleyville CSD has agreed to enter into the feasibility study with the District. Both entities have the same legal counsel, who has provided a letter disclosing potential conflict and an opportunity for waiver of conflict. Mr. Plotz recommended that additional counsel be used by MCSD and both entities would continue to be represented by Mitchell Law Firm on unrelated matters. MCSD will bring the item to their Board in March.

On motion by Director Latt, seconded by Director Lindberg, the Board President is Directed to Sign the Waiver of Conflict for Mutual Representation by Mitchell Law Firm by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

iv) letter from Westhaven CSD (WCSD)



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WCSD has sent two letters to the District regarding their non-participation in the feasibility study. Staff suggests these letters warrant a response by the District. WCSD stated that should they not be able to meet Disinfectant Biproduct Plan then they may be interested at some point in the future.

Staff noted that reserving participation rights for the future is not reasonable since the size of the line will be dependent on the number of users and the feasibility study depends on this. Staff desires to clarify they are eliminating the possibility to be included in the future, and there will be a cost to access fire suppression water. The Board suggested a copy be sent to the City of Trinidad.

On motion by Director Latt, seconded by Director Rupp, the Board Approved Drafting a Response Letter to Westhaven CSD by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

v) Times Standard article describing Trinidad City Council Meeting

The Trinidad City Council voted at their meeting to not participate in the feasibility study. As there was a storm that disrupted power to members of the public and Council members. The meeting was adjourned after the decision was made. A special meeting was held to reconsider the action for additional public participation. The vote held and Trinidad will not participate in the feasibility study to extend the pipeline from McKinleyville to the City of Trinidad. Board members noted that it was a very long meeting with a lot of questions directed to Mr. Friedenbach, who represented the District very well.

b) Transport

Staff initiated contact with California Water Commission (CWC) to introduce the District’s transport option. Our transport isn’t considered water storage but it could be considered transport to water storage at the Sites Reservoir. CWC noted that their grant requires an ecological benefit to the Delta.

A report out at the Region 1 ACWA Board meeting revealed that water conditions in Lake Mendocino are lower than it’s ever been. There is potential to sell water to them if they are able to finance a pipeline. Additional discussion regarding recharging groundwater supply occurred.

c) Instream Flow

Biological consultants are still working on the Habitat Conservation Plan (HCP) edits. Staff does not expect any significant changes forthcoming. Opening the project up to the regulators’ review may create new challenges.

8.2 Mad River Policy Committee report out

Committee revisions of the policy were reviewed and accepted as proposed. Clarification was provided of whether rows 2 and 4 are still needed with the addition of row 5. Committee members noted that Rows 2 and 4 are environmental condition encounters, but row 5 is procedural with



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permitting entities. It is designed to allow the General Manager to decide on the time sensitivity levels and act accordingly.

On motion by Director Fuller, seconded by Director Latt, the Board Approved the Committee Recommendation to the Mad River Watershed Policy and Procedure by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director David Lindberg	AYE

There was no public comment.

8.3 Disaster Declaration at Ruth Lake-status update

a) Government Representative appointment for Emergency Watershed Protection Project (EWP) project with National Resources Conservation Service (NRCS)

The USDA has programs to do erosion control measures and re-vegetation in their grant programs for after a disaster. The District has been pursuing this grant. USDA has identified Jim Reinstraw as the District’s contact person with an agreement available by the end of February. Discussions with Mr. Reinstraw in mid-November and virtual meetings have occurred with a favorable impression.

b) Approval letter for grant FEMA-4558-DR-CA

Ms. Harris introduced the approval letter with a FEMA grant. There are four projects with this grant. Equipment reimbursements are being requested, as well. After all grant portions are accounted for, the District will be responsible for 6.25% of the costs.

8.4 Humboldt County General Plan: Critical Water Supply

Staff met with the County Planning Department to lay out the criteria and process to move forward with creating a Critical Water Supply designation for the Mad River. Mr. Richardson introduced that it restricts potential and existing development in the mapped areas for purposes of protecting the water supply for those who are receiving their water from the Mad River. Protections will be identified, and stakeholders will be met with to understand potential impacts, then modify the protection measures based on that. Humboldt County Planning and the Board of Supervisors will need to change zoning maps to identify applied protection measures for either ministerial projects or those projects that are larger and would trigger environmental review and public review. All of the properties would have this new zoning applied and subsequently the Planning Commission would evaluate the consistency of the project with Zoning. Performance standards would be applied, and conditions of approval could be added to the protection measures for the proposed projects.

Time frames would include a couple of months to identify scope, plus a couple of months of public outreach, then public review through Planning Commission and the Board of Supervisors, for another 3 months. Outreach to stakeholders would include mailings, public comment at meetings, etc.

The Board asked if the consensus-building process could later be closed down by the Planning Commission? Mr. Richardson said it would only be an issue if the Planning Commission believed there was controversy, and it is unlikely the Commission will go against the consensus of the District.



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The Board expressed interest in the idea of the project but it will be a very significant undertaking. The Mad River Committee may be useful in narrowing guidelines for the project. Staff recommends starting with a series of special board meetings with a single topic to meet with stakeholders, such as affected muni customers, regulators with jurisdiction, County planning staff and the general public. Technical consulting assistance will be needed as well. Identifying criteria and how to package that would be the next step. Identifying a specific land map that is affected will be a priority.

8.5 McNamara and Peepe- DTSC clean-up

Director Woo recused herself at 9:15 am due to a conflict with her employer, SHN working on the project, and returned at 9:42 am.

A recap of the project noted a response from DTSC which conceded all of the points in the letter sent by the District. Counsel Baptiste stated that the District requested clarification about whether Dioxins will be addressed in the remediation, which has not been addressed. There was a point conceded that soil is the source of the water pollution, and will be remediated. Plans for the bench study will be reviewed by the District prior to the Action Plan (Counsel clarified that a Bench study is a smaller study in the lab, while a Pilot study is done in the field).

The SHN Sampling Report describes five sampling sites. As it was budgeted for three, it's good there will be additional samples. The well cap was able to be removed, which means consistent surface water sampling can be obtained. Stormwater discharge typically is higher February through April, which is when sampling will occur. If groundwater is a "gaining stream" it means the groundwater flows into the stream, which is when contaminated ground water creates a problem.

The Board commended staff for being proactive by putting the Board in a position to deal with the problem in a significant way. Ms. Kalt noted that the water district's attention to the problem has really created movement on the issue.

There is not a specific date for when results of the testing can be expected. Surface water testing will be done right away, and groundwater in a bit longer time frame. Staff plans to send letters to the elected representatives at the state requesting more budget allocation to accelerate remediation and not allow it to linger.

There is an article to the Baykeeper membership to let the public know about progress, the upcoming CEQA process, and why there hasn't been additional progress. The Board reiterated that although there has been strong environmental support for many years, Staff has focused the problem in a way that allowed the Board to address it in a meaningful way.

8.6 USDA – NRCS grant agreement

Staff introduced the cost of participation with this grant is 25%, so it will be utilized after the FEMA grant for erosion control. Hydroseed and revegetation is covered in this grant, however, and will only cost the District 25 cents on the dollar.

The Board asked if there's a way to help with restoration to the upper watershed. . The USDA grant cannot be used for other federal property so the headwaters was excluded since most of it is USFS property.



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On motion by Director Fuller, seconded by Director Lindberg, the Board Authorized Staff to Execute the USDA- NRCS Grant Agreement by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

9. New Business

9.1 HBMWD Master Lease Committee Charter Statement

At the January meeting the Board created the ad hoc Trinity County Master Lease Committee. Directors Latt and Rupp serve on this committee. Staff requests the Board adopt the charter Purpose Statement.

On motion by Director Rupp, seconded by Director Latt, that the Board Approve the HBMWD-Trinity County Master Lease Committee Purpose Statement by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

9.2 Safety Training Program 2021

Staff reviewed the safety program at the District, with kudos to the staff and management personnel for maintaining a strong culture of safety. All staff who meet the annual safety incentive criteria receive a \$200 check. The grand prize winner of the safety incentive in the amount of \$500 was presented to Ken Davis, who addressed the Board and was very appreciative. Mr. Davidson added that safety equipment and classes are expensive and he expressed gratitude to the Board for supporting our culture of safety.

9.3 Resolution 2021-01: Appreciation for Board Secretary, Sherrie Sobol

This item was tabled until the March meeting.

9.4 Tesla Grid Services Agreement for Essex, TRF and Financing Assignment

The District received four contracts in connection with battery banks to be built at Essex and the TRF. The first issue is to assign rights to a financing entity. Counsel has reviewed and has no issue. The second is the Grid Services Agreement, which will sell power back to the grid. Staff recommends the Board not agree to enter into the Grid Service Agreements for the following reasons:

1. Proposed revenue sharing is 60% to Tesla with 40% to the District
2. Added battery bank discharges will result in additional wear and tear to District assets



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3. Discharge of power back into the grid has the potential to leave the District without battery backup power to meet District energy needs, which is the purpose of backup batteries
4. District assets should not be used to enrich the entity while simultaneously diminishing those District assets

District Counsel agreed it will reduce the capacity of the battery banks and he supports the Staff recommendation to not participate in the grid services agreement.

Initially the 4 contracts were joined but Staff negotiated the separation of the two issues. Other local agencies who had been offered the same program revealed that they are entering into the grid services agreement for some battery banks that are not critical, and others are refusing to enter into the agreement. Staff has determined the District should not agree to a profit margin for a private company based on the grid sales.

On motion by Director Rupp, seconded by Lindberg, the Board Authorize Staff to Sign the Consent to Assignment to the CCI financing agreement by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

On motion by Director Rupp, seconded by Lindberg, the Board Not Authorize Staff to Sign the Tesla Grid Services Agreement by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

9.5 Officer Descriptions for Board Governance Manual

Additional edits were discovered while editing the Officer and Appointed Position descriptions in the Board Governance Manual. The Table of Contents will be adjusted, as well.

On motion by Director Rupp seconded by Director Fuller, the Board Approved the Revision of Officer Descriptions, With Edits to the Table of Contents in the Board Governance Manual by the following Roll Call Vote:

Director Neal Latt	AYE
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Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

9.6 CLOSED SESSION: Public Employee Performance Evaluation for General Manager (pursuant to Section 54957(b))

(a). The Board adjourned to Closed Session at 2:52 pm and returned to Open Session at 4:52pm.

There was no public comment.

(b.) Open Session report out: There was no reportable action from Closed Session. There was no public comment.

9.7 PG&E Easement

Related to the 12kv switch project at Essex, PG&E has proposed an easement to the new location for the switchgear. There will not be an underground service possible as it is owned by the North Coast Railroad. PG&E has agreed to staff's revisions.

On motion by Director Lindberg, seconded by Director Latt the Board Approved the PG&E Easement by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

9.8 CAL Fire contract

Staff received an opportunity from CAL Fire to conduct fuel reduction activities for defensible space at Ruth Lake, with CAL Fire paying the District approximately \$200,000 to conduct fuel reduction on the District's 3,000 acres at Ruth. District Counsel will confirm that the District can sole source this work. Staff would likely utilize the services of Morris Logging, who is contracted for the services for the wildfire salvage logging, to mulch the smaller scale items, and an air curtain incinerator for the rest. The time constraint is that the contract must be signed by Friday (tomorrow). Without this opportunity for funding, the District's cost could be spread out for several years in the budget; and both lease lots and non-lease properties are involved.

The Board adjourned for lunch at 11:56am and reconvened at 1:00pm.

Staff discussed the possibility of needing a timber harvest permit, but for fuel reduction there likely is a short form. Counsel noted exhibit A shows the deliverables from the District, which include chipping, grinding, burning and transportation of the materials. Soliciting and enlisting professional services are needed as well, and are the District's responsibility. The defensible space policy passed by the Board ensured that lease lot holders will have a role in the process, as well. The work completion date is June 30, 2022.



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A concern was voiced that without a limit on the diameter of trees, it incentivizes the commercial logger to take everything. Clear parameters should be added to the agreement to prevent that. Staff clarified that the timeframe is due to CalFire’s need to encumber the funds this fiscal year, or lose access to the funds. Additional funding opportunities may arise if we are able to partner with CAL Fire.

On motion by Director Rupp, seconded by Director Lindberg, the Board approved acceptance of the CAL Fire funding for fuel reduction at Ruth Lake conditioned upon the Scope being presented to the Board and to Authorize District Staff to Sign the Agreement by the following Roll Call vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

10. Reports from Staff

10.1 Engineering

10.1 Engineering (Time set 11:00 am.)

Steve McHaney provided the Engineering report (along with Jordan King)

- a) 12kV Switchgear Replacement (\$755,832 District Match)
 - i) possible approval of change order:

Additional time for the change order will put the completion of the project at January 21, 2022. On motion by Director Rupp, seconded by Director Lindberg, the Board Approved Acceptance of the Change Order #2, FEMA – 4240 -DR - CA with an additional 172 days added to the construction completion date for the 12kV Switchgear Replacement by the following Roll Call vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

- a) Collector Mainline Redundancy Hazard Mitigation Grant (\$790,570 District Match)
There is no formal response from FEMA for this item.
- b) Reservoir Seismic Retrofit Hazard Mitigation Grant (\$914,250 District Match)
There’s an extension request due to the biological studies to accommodate natural flowering times for the plants to be studied, which was formally approved.
- c) TRF Generator Hazard Mitigation Grant (\$460,431 District Match) – Match commitment letter and Maintenance Letter

The Board asked where funding will come from, and to remember that it is reasonable to finance during this period of very low interest rates and have rate payers pay over time. Ms. Harris reminded the Board we’ve been collecting advance funds for the last year to fund the District’s match.



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On motion by Director Rupp, seconded by Director Latt, the Board approved the Match Commitment and Maintenance Letters for the TRF Generator Hazard Mitigation Grant by the following Roll Call vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

d) Appeal of FEMA Funding Denial for Collector 4 Emergency Restoration Work
There is no new information at this time.

e) R.W. Matthews Dam Spillway Retrofit Scoping Project BRIC Grant
This grant was denied.

f) R.W. Matthews Dam Spillway Retrofit Scoping Project HMG Program
CAL OES letter of interest funding was deemed eligible and the application will be prepared.

g) Status report re: other engineering work in progress
There was nothing to report.

10.2. Financial

a) Financial Report

Ms. Harris discussed the Financial report. \$289,000 has been collected in advance of the TRF grant. There is \$3.98 million in the general reserve fund. Fire Disaster Recovery is nearly \$50,000 but it is anticipated to be reimbursed by FEMA and insurance. Director Latt noted the bills were all in order.

Board members reminded staff that commercial refinancing is very competitive right now. Staff noted that there is a plan to repackage loans.

On motion by Director Rupp, seconded by Director Latt, the Board Approved the January 2021 Financial Statement & Vendor Detail Report in the amount of \$407,169.55 by the following Roll Call vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

10.3. Operations

a) Monthly report on projects and operations



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Mr. Davidsen discussed conditions for operations during the last month. Staff met with Royal Gold regarding logistics for an additional service to their property. Safety training, Air Quality permits and cyber phishing attacks were also discussed.

There was a large leak in the Glendale area on January 15. The first staff COVID case was diagnosed from that event. Additional cases were diagnosed and OSHA protocols were followed.

b) Surplus of vehicle- Mr. Davidsen noted they will sell the truck with the winch and brush. The wood rack and radio were utilized elsewhere.

On motion by Director Lindberg, seconded by Director Rupp, the Board Approved the surplus of the requested vehicle by the following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

11. Management

11.1 COVID-19 Work Exclusion Flow Chart

Ms. Harris introduced the Flow chart developed as a result of the COVID outbreak. She noted that the staff that needed to pick up extra shifts to cover those who were out really stepped up to keep operations running. The hours spent on administration have been substantial in response to COVID.

11.2 CSDA

a) Nomination of Northern Network Representative

There was no nomination.

b) Letter of support for Brown Act Legislation

Legislation has been proposed and supported by CSDA to codify changes to the Brown Act in response to virtual meetings from the pandemic. A letter of support has been requested.

There was no public comment.

On motion by Director Rupp, seconded by Director Fuller, the Board Authorized a Letter of Support for Amendments to the Brown Act by the Following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

12. Director Reports & Discussion



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12.1 General comments or reports from Directors

Director Rupp is serving on the Humboldt County Redevelopment Oversight Committee and reported out how funds were obligated. Additionally, the Headwaters Fund approved a grant for Humboldt Bay Recreation and Harbor District.

Staff discussed the Diligent electronic agenda platform. The District has been running the Diligent software and Streamline for website hosting simultaneously for the last year. Diligent does not allow for Brown Act compliant agenda posting as it directs the user away from the District website, so a separate pdf is created for the website. It also does not allow for Closed Sessions in a format that works for our Board. Staff is required to create separate versions of the same document which is not an efficient use of staff time.

Staff requested feedback regarding the agenda software systems. Several Directors use the Diligent software, but the concerns include not wanting to scroll constantly; it can be a little glitchy; and one prefers the pdf. The annual software agreement is due, and the Board was open to finding a different system that meets all needs. There was no public comment.

12.2 ACWA

Director Rupp reported out from the Region 1 Board meeting. There are open nominations, and he intends to run again. Mendocino has a desperate need for water, which he discussed earlier. The Spring Conference topic will be Urban Integrated Water Management (Prop 84 funds). Our local IRWMP has changed its name to North Coast Resource Partnership.

There was no public comment.

12.3 ACWA – JPIA

Director Rupp asked for the Board’s support of the incumbent candidate. Best practices for bridge management were distributed at the last meeting, which Director Rupp found very useful.

On motion by Director Rupp, seconded by Director Latt, the Board Adopted Resolution 2021-02 by the Following Roll Call Vote:

Director Neal Latt	AYE
Director Bruce Rupp	AYE
Director Sheri Woo	AYE
Director Michelle Fuller	AYE
Director Lindberg	AYE

There was no public comment.

12.4 Organizations on which HBMWD Serves: RCEA, RREDC

Director Woo is the 2021 RCEA Board Chair. The Vice Chair is Steven Avis. RRDEC met and the topic was the fiberoptic connectivity. The current contractor is the 7th partner to build the project. It seems the project



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going through the Bay and ending at the Harbor District is going forward. The timeline is 3 years and is different than the digital line along Hwy 299.

There was no public comment.

Adjournment

The meeting adjourned at 4:52pm.

Attest:



Sheri Woo, President



J. Bruce Rupp, Secretary/Treasurer