

**Humboldt Bay Municipal Water  
District 828 7<sup>th</sup> Street, Eureka**



**Agenda for Regular Meeting of the Board of Directors  
December 8<sup>th</sup>, 2022**

**Meeting Start Time: 9:00 AM**

**District Mission**

*Reliably deliver high-quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.*

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**COVID-19 Notice**

The Board room at 828 7th street will be open to the public at reduced capacity to accommodate social distancing. An online option will also be available.

**Members of the public may join the meeting online at:**

<https://us02web.zoom.us/j/86710296323?pwd=MjZldGxRa08wZ0FWOHJrUjNhZnFLQT09>

**Or participate by phone: 1-669-900-9128 Enter meeting ID: 867 1029 6323 Enter password: 484138**

If you are participating via phone and would like to comment, please press \*9 to raise your hand.

**How to Submit Public Comment:** Members of the public may provide public comments via email until 5 pm the day before the Board Meeting by sending comments to office@hbmwd.com. Email comments must identify the agenda item in the subject line of the email. Written comments may also be mailed to 828 7th Street, Eureka, CA 95501. Written comments should identify the agenda item number. These comments will be read during the meeting. Comments received after the deadline will be included in the record but not read during the meeting. If participating in the meeting, public comments will also be received during the meeting.

**Time Set Items:**

<b>10.3</b>	<b>Resolution Recognizing and Honoring Bill Wardrip</b>	<b>9:10 AM</b>
<b>9.2</b>	<b>McNamara &amp; Peepe</b>	<b>9:15 AM</b>
<b>11.2</b>	<b>Engineering</b>	<b>11:00 AM</b>
<b>11.1b</b>	<b>CLOSED SESSION – Anticipated Litigation (DTSC)</b>	<b>11:30 AM</b>
<b>11.1c</b>	<b>CLOSED SESSION – Active Litigation (Van Duzen)</b>	<b>1:30 PM</b>

**The Board will take a scheduled lunch break from 12:00 pm to 1:30 pm.**

**1. ROLL CALL**

**2. FLAG SALUTE**

**3. OATH OF OFFICE**

Oath of Office for Director Rupp and Director Fuller.

**4. ACCEPT AGENDA**

**5. PUBLIC COMMENT**

Members of the public are invited to address the Board on items not listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be allowed to address items that are on the agenda at the time the Board takes up that item. Under the Brown Act, the Board may not take action on any item that does not appear on the agenda.

6. **MINUTES**

6.1 November 10<sup>th</sup>, 2022 Regular Board Meeting Minutes\* — discuss and possibly approve

7. **CONSENT AGENDA** - *These matters are routine in nature and are usually approved by a combined single vote unless an item is pulled for discussion*

7.1 Media articles of local/water interest (Articles A – G)\* — possibly approve

8. **CORRESPONDENCE**

8.1 Letter from US Forest Service RE: Mad River August Complex Restoration Project #60286\* — discuss

8.2 Letter from DWR RE: UWMP requirements met\* — discuss

8.3 HBMWD letter to Ruth Lake CSD\* —discuss

8.4 Letter from US Forest Service RE: Cedar Seedlings\* —discuss

8.5 Letter from US Forest Service RE: Blocking access roads\* —discuss

9. **CONTINUING BUSINESS**

9.1 Water Resource Planning - status report on water use options under consideration

a. Local Sales

i. Nordic Aquafarms — discuss

ii. Trinidad Rancheria Mainline Extension — discuss

b. Transport- no update

c. Instream Flow— discuss

9.2 McNamara & Peepe;

**(Time set 9:15 AM)**

a. HBMWD letter to DTSC RE: site visit\* —discuss

b. SHN Work Order No. 1\*— discuss

c. HBMWD letter to DTSC RE: ground water report\*—discuss

9.3 CALFIRE Fire Fuels Reduction & Defensible Space Project\* — discuss and possibly award contracts

10. **NEW BUSINESS**

10.1 **CLOSED SESSION- this will be the last item on the agenda**

Public Employee Performance Evaluation for General Manager (pursuant to Section 54957(b)(1).

i. Open Session report out

10.2 Employee Handbook Revision – Holiday Pay\* — discuss and possibly approve

10.3 Resolution 2022-10 Recognizing and Honoring Bill Wardrip\* —discuss and possibly approve

**(Time set 9:10)**

10.4 Ruth Lake Lease Lot 17 request — discuss and possibly approve

11. **REPORTS (from STAFF)**

11.1 **Legal**

a. Waiver of Conflicts of Interest\* — discuss and possibly approve

b. **CLOSED SESSION** — Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of § 54956.9 (DTSC) **(Time set 11:30 AM)**

c. **CLOSED SESSION** — Conference with Legal Counsel – Existing Litigation: Initiation of litigation pursuant to paragraph (1) of subdivision (d) of § 54956.9 (Van Duzen) Case # CV2201489 **(Time set 1:30 PM)**

**11.2 Engineering (Time set 11:00 AM)**

- a. 12 kV Switchgear Relocation (\$858,332 District match) — status report
- b. Collector Mainline Redundancy Project — status report
- c. TRF Generator Project (\$517,819 District match) — status report
- d. Matthews Dam Advance Assistance Seismic Stability Project — status report
- e. Reservoirs Seismic Retrofit Project — discuss
- f. Status report re: other engineering work in progress

**11.3 Financial**

- a. November 2022 Financial Statement & Vendor Detail Report\* — discuss and possibly approve
- b. Caselle Accounts Receivable Module\* — discuss and possibly approve new budget line item

**11.4 Operations**

- a. Monthly report on projects and operations\* — discuss
- b. Surplus equipment request - 2006 Ford F-550 single cab with a AT37G Manlift\* — discuss and possibly approve

**12. MANAGEMENT**

- 12.1 ACWA Fall Conference\* — report out
- 12.2 CSDA Board Secretary Conference\* — report out
- 12.3 Regional Roundtable Listening Session on Infrastructure\* — discuss
- 12.4 Humboldt County CEDS\* — discuss
- 12.5 Humboldt Bay Harbor and Conservation District – Draft Letter\* — discuss
- 12.6 Education of Wholesale Customer elected officials about the HBMWD system — discuss

**13. DIRECTOR REPORTS & DISCUSSION**

**13.1 General - comments or reports from Directors**

**13.2 ACWA**

- a. Director report out, if any
- b. ACWA Fall Conference — report out

**13.3 ACWA – JPIA**

- a. Director report out, if any
- b. ACWA-JPIA Fall Conference — report out
- c. JPIA President’s Special Recognition Award Certificate\* — discuss
- d. Executive Committee Meeting Agenda 11-14-22\* — report out

**13.4 Organizations on which HBMWD Serves**

- a. RCEA Board of Directors Draft Meeting Agenda 11-17-22\* — report out
- b. RCEA Board of Directors Meeting Minutes for 10-27-22\* — report out
- c. RREDC Special Meeting of 11-28-22 Cancellation\* — discuss

**ADJOURNMENT**

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (Posted and mailed December 2<sup>nd</sup>, 2022.)