

HUMBOLDT BAY MUNICIPAL WATER DISTRICT  
828 7<sup>th</sup> Street, Eureka



Agenda for Meeting of Board of Directors  
Meeting Start Time: 9:00 a.m.  
**DUE TO COVID-19 THE DISTRICT WILL BE HOLDING  
THE MEETING via Zoom  
February 11, 2021**

District Mission

*Reliably deliver high quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.*

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**COVID-19 NOTICE**

Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020 Shelter-in-Place Order, the Board members will be participating via Zoom. The Board room at 828 7<sup>th</sup> street will be open to the public and social distancing and wearing of face coverings will be enforced. Members of the public may also join the meeting online at: Join Zoom Meeting

<https://us02web.zoom.us/j/84414743544?pwd=cGRZRVorUHF4dFQxaEo4YUdvcEJxQT09>

**Or participate by phone at 1-669-900-9128. Enter Meeting ID: 844 1474 3544 Enter password 742023. If you are participating via phone and would like to comment, please press \*9 to raise your hand.**

**How to Submit Public Comment:** Members of the public may provide public comment via email until 5 pm. the day before the Board Meeting by sending comments to the Board Secretary at [hbitner@hbmwd.com](mailto:hbitner@hbmwd.com). Email comments must identify the agenda item in the subject line of the email. Written comments may also be mailed to 828 7<sup>th</sup> Street, Eureka, CA 95501. Written comments should identify the agenda item number. Comments received prior to the meeting will be read during the meeting. Comments received after the deadline will be included in the record but not read during the meeting. If participating in the meeting, public comment will also be received during the meeting.

Time Set Items:

Item	
8.5	McNamara & Peepe Glendale Property 9:15 am
9.4	Tesla 10:00 am
8.1	Water Resource Planning 10:30 am
11.1	Engineering 11:00 am
8.4	Critical Water Supply 1:30 pm
9.2	Safety Training Program 2:15 pm

**The Board will take a scheduled lunch break from 12:00 pm to 1:00 pm**

- ROLL CALL**
- FLAG SALUTE**
- ACCEPT AGENDA**
- PUBLIC COMMENT**

Members of the public are invited to address the Board on items *not* listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be given the opportunity to address items that are on the agenda at the

\* Supporting material included in Director packets

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time the Board takes up that item. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the agenda.

**5. MINUTES**

- 5.1 Minutes of January 14, 2021 Regular Meeting-discuss and possibly approve\*

**6. CONSENT AGENDA-*These matters are routine in nature and are usually approved by a combined single vote***

- 6.1 Media articles of local/water interest\*

**7. CORRESPONDENCE**

- 7.1 ACWA-JPIA President's Special Recognition Award for the District's Liability Program and Liability Program\*
- 7.2 Notice of Agreement for 2019-20 Quagga and Zebra Mussel Infestation Prevention Grant Program-discuss\*
- 7.3 Letter from U.S. Department of the Interior re designation of Lanphere and Ma-le'l Dunes as a National Natural Landmark site - discuss\*

**8. CONTINUING BUSINESS**

- 8.1 Water Resource Planning-status report on water use options under consideration\* **(TIME SET 10:30 am)**
- a) Local Sales
    - i) Nordic Aquafarms Town Hall Meeting\*
    - ii) Trinidad Rancheria returned signed MOU and issued deposit check
    - iii) consider waiver of conflict with Mitchell Law Firm - discuss and possibly approve\*
    - iv) letter from Westhaven CSD – discuss and possibly approve response\*
    - v) Times Standard article describing Trinidad City council meeting\*
  - b) Transport -discuss\*
  - c) Instream Flow
- 8.2 Mad River Policy Committee report out – discuss and possibly approve\*
- 8.3 Disaster Declaration at Ruth Lake-status update
- a) Government Representative appointment for Emergency Watershed Protection Project (EWP) project with National Resources Conservation Service (NRCS)\*
  - b) Approval letter for grant FEMA-4558-DR-CA\*
- 8.4 Humboldt County General Plan: Critical Watersupply-discuss\* **(TIME SET 1:30 pm)**
- 8.5 McNamara and Peep- DTSC clean-up-discuss\* **(TIME SET 9:15 am)**
- 8.6 USDA – NRCS grant agreement – discuss and possibly approve\*

**9. NEW BUSINESS**

- 9.1 HBMWD Master Lease Committee Charter Statement – discuss and possibly approve\*
- 9.2 Safety Training Program 2021-discuss and present award\* **(TIME SET 2:15 pm)**
- 9.3 Resolution 2021-01: Appreciation for Board Secretary, Sherrie Sobol- discuss and possibly approve\*
- 9.4 Tesla Grid Services Agreement for Essex, TRF and Financing Assignment-discuss and possibly approve\*
- 9.5 Officer Descriptions for Board Governance Manual-discuss and possibly approve\*
- 9.6 **CLOSED SESSION- this will be the last item on the agenda**
- Public Employee Performance Evaluation for General Manager (pursuant to Section 54957(b)(1).
- a) Open Session report out
- 9.7 PG&E Easement – discuss and possibly approve\*

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**10. REPORTS (from Staff)**

**10.1 Engineering (Time set 11:00 am.)**

- a) 12kV Switchgear Replacement (\$755,832 District Match) – status report\*
  - i) possible approval of change order-discuss and possibly approve
- b) Collector Mainline Redundancy Hazard Mitigation Grant (\$790,570 District Match) – status report
- c) Reservoir Seismic Retrofit Hazard Mitigation Grant (\$914,250 District Match)-status report\*
- d) TRF Generator Hazard Mitigation Grant (\$460,431 District Match) – Match commitment letter and Maintenance Letter – discuss and possibly approve\*
- e) Appeal of FEMA Funding Denial for Collector 4 Emergency Restoration Work-status report
- f) R.W. Matthews Dam Spillway Retrofit Scoping Project BRIC Grant—status report\*
- g) R.W. Matthews Dam Spillway Retrofit Scoping Project HMG Program- discuss\*
- h) Status report re: other engineering work in progress

**10.2 Financial**

- a) Financial Report– accept January 2021 financial statement & vendor detail report\*

**10.3 Operations**

- a) Monthly report on projects and operations– discuss\*
- b) Surplus of vehicle- discuss and possibly approve\*

**11. MANAGEMENT**

11.1 COVID-19 Work Exclusion Flow Chart- discuss\*

11.2 CSDA

- a) Nomination of Northern Network Representative-discuss\*
- b) Letter of support for Brown Act Legislation-discuss\*

**12. DIRECTOR REPORTS & DISCUSSION**

12.1 General -comments or reports from Directors

12.2 ACWA \*

12.3 ACWA – JPIA

- a) Resolution of Support 2021-02 for Executive Committee Nomination-discuss and possibly approve\*

12.4 Organizations on which HBMWD Serves: RCEA, RREDC \*

- a) RCEA- status report\*
- b) RREDC-status report\*

**ADJOURNMENT**

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

(Posted and mailed February 5, 2021)