

# Notes from 08.06.09 HBMWD Water Resource Planning Advisory Committee

## Desired Outcomes

By the end of the meeting, the Water Resource Planning Advisory Committee will have agreements on...

- Integrated WRP Process Plan ✓
- How to handle it when members can't attend ✓
- Whether to video/audio tape meetings ✓
- Whether to sponsor a water symposium ✓
- Locations, dates, times for multi-stakeholder and public meetings ✓
- Form multi-stakeholder/random selected citizen group: ✓
  - Additional muni reps
  - Name/title (e.g. Citizen's Study Group)
  - Invitation/information document
  - Random selection process
- Agendas for initial Study Group and Public Meetings **(to be completed Aug. 18<sup>th</sup>)**
- Communications Plan **(to be completed Aug. 18<sup>th</sup>)**
- Desired outcomes for August 18 and next steps **(to be sent out prior to Aug. 18<sup>th</sup>)**
- Messages to communicate from meeting **(did not do)**
- How the committee/meeting was effective and changes to make ✓

## Agreements

- When members can't attend, Carol is available to brief him or her. Members can give input prior to the meeting via Carol
- Audio or visual tape will be made of content presentations only
- Develop a sub-committee to analyze symposium. HBMWD will coordinate sub-committee
- Agree to utilize the Citizens' Study Group method; change language (less inflated) in process plan to reflect their role accurately
- Explore the idea of a Water Symposium. Establish a sub-committee (HBMWD will schedule meeting)

## Planning Process

- What are the distinctions between WRP Advisory Group and Citizens' Study Group?
- Water Symposium—educational forum, conference style, not a town hall meeting, not an input process, describe WRP to date, focus on mid- to advanced-level informational transfer, When should it be held? Co-hosted with WTF?
- Have fewer public meetings?
- May be difficult for people to attend a day-long symposium? Move to an evening?

- What does co-hosting events entail? Roles, responsibilities? Should be collegial meetings hosted together with WRP AC designing and implementing it
- WTF provides feedback to HBMWD Board—change language in planning document to reflect that

**Water Symposium**

Whether, when, what time, how to plan?

- Agreement to explore the idea of a symposium
- Do we have the resources to put it on?
- Defer additional questions until the sub-committee meets
- Sub-committee members: Jim, Bill, Kaitlin, Sheri, Mark, Alderon, Jacqueline (as needed/available)

**Citizens’ Study Group**

- Agreed to use Citizens’ Study Group method; change language (less inflated) in process plan to reflect their role accurately
- Assets with Citizen’s Study Group model: consistency, balance, connecting, seeing and hearing the whole
- Alternative options identified:
  - Develop study group later in process, after holding public meetings
  - Develop a fall-back should we not get the numbers or level of commitment expected
  - WRP AC members meet in small groups with assigned study group members, to make process more nimble, less intensive for HBMWD

**Public Meetings Schedule**

Community	Date/Time	Location
McKinleyville, Fieldbrook	October 13, 2009, 6-8:30pm	Azalea Hall, McKinleyville
Arcata, Manila	October 14, 2009, 6-8:30pm	D Street Community Center, Arcata
Eureka, HCSD	October 22, 2009, 6-8:30pm	TBD
Blue Lake	Any of the above meetings	

**Next Steps**

- Draft of Communications Plan will be on next agenda.

## Evaluation

What worked about committee/this meeting	Changes to make/concerns
<ul style="list-style-type: none"><li>• Appreciates everyone's commitment</li><li>• Grateful for people who weren't wild about decisions, but accommodated them</li><li>• Appreciated humor during tense times</li></ul>	<ul style="list-style-type: none"><li>• Get meetings scheduled early, so we can get it on our calendars</li><li>• Number of meetings is growing. More meetings, getting more complicated</li></ul>

## Present at meeting

Advisory Committee Members: Jacqueline Debets, Verne Frost, Michelle Fuller, Jana Ganion, Rick Littlefield, Dennis Mayo, Dennis Mullins, Pete Nichols, Bruce Rupp, Jim Smith, Kaitlin Sopoci-Belknap, Bill Thorington, Mark Wheetley, Sheri Woo

Staff: Carol Rische, Mary Gelinass, Heather Equinoss