

**HUMBOLDT BAY MUNICIPAL WATER DISTRICT**  
828 7<sup>th</sup> Street, Eureka



**Agenda for Meeting of Board of Directors**  
**Meeting Start Time: 9:00 a.m.**  
**DUE TO COVID-19 THE DISTRICT WILL BE HOLDING**  
**THE MEETING via Zoom**  
**August 13, 2020**

**District Mission**

*Reliably deliver high quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.*

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**COVID-19 NOTICE**

**Consistent with Executive Orders N-25-20 and N-29-20 from the Executive Department of the State of California and the Humboldt County Public Health Officer's March 19, 2020 Shelter-in-Place Order, the Board members will be participating via Zoom. The Board room at 828 7<sup>th</sup> street will be open to the public and social distancing and wearing of face coverings will be enforced. Members of the public may also join the meeting online at:**

**<https://us02web.zoom.us/j/89551953442?pwd=Qjd4YUk0cjlydln3cjNJUTYxZFgzUT09>**

**Or participate by phone at 1-669-900-9128. Enter meeting ID 89551953442 Enter password 274849**

**How to Submit Public Comment:** Members of the public may provide public comment via email until 5 pm. the day before the Board Meeting by sending comments to the Board Secretary at [sobol@hbmwd.com](mailto:sobol@hbmwd.com). Email comments must identify the agenda item in the subject line of the email. Written comments may also be mailed to 828 7<sup>th</sup> Street, Eureka, CA 95501. Written comments should identify the agenda item number. Comments received prior to the meeting will be read during the meeting. Comments received after the deadline will be included in the record but not read during the meeting. If participating in the meeting via zoom or telephone, public comment will also be received during the meeting.

<b>Time Set Items:</b>	<b>Item 8.1 Continuing Business</b>	<b>10:00 am</b>
	<b>Item 8.3 Continuing Business</b>	<b>2:30 pm</b>
	<b>Item 8.4 Continuing Business</b>	<b>9:30 am</b>
	<b>Item 9.3 New Business</b>	<b>1:30 pm</b>
	<b>Item 10.1 Engineering</b>	<b>11:00 am</b>

**The Board will take a scheduled lunch break from 12:00 pm to 12:30 pm**

- 1. ROLL CALL**
- 2. FLAG SALUTE**
- 3. ACCEPT AGENDA**
- 4. PUBLIC COMMENT**

Members of the public are invited to address the Board on items *not* listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be given the opportunity to address items that are on the agenda at the time the Board takes up that item. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the agenda.

\* Supporting material included in Director packets

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**5. MINUTES**

- 5.1 Minutes of the June 26, 2020 Special Joint Meeting with Ruth Lake CSD -possible approval\*
- 5.2 Minutes of the July 9, 2020 Regular Board Meeting-possible approval\*

**6. CONSENT AGENDA-*These matters are routine in nature and are usually approved by a combined single vote***

- 6.1 Media articles of local/water interest\*

**7. CORRESPONDENCE**

- 7.1 Letter from California Division of Safety of Dams (DSOD) re: dam inundation plan-discuss\*
  - a) Inundation mapping-discuss and possibly approve project budget\*
- 7.2 Letter from US Department of the Interior re: Ma-le'l Dunes potential designation-discuss\*
- 7.3 Letter from Thomas Law Group to Department of Toxic Substances (DTSC)-discuss\*
  - a) Outline of DTSC meeting topics-discuss\*
- 7.4 Letter from FERC re: Part 12 Report-discuss\*

**8. CONTINUING BUSINESS**

- 8.1 Water Resource Planning-status report on water use options under consideration\* (**Time Set 10 am**)
  - a) Local Sales, incl. Nordic Aquafarms and Trinidad Rancheria
  - b) Transport
  - c) Instream Flow
- 8.2 Cannabis affecting Mad River Watershed- status report\*
- 8.3 Kirkpatrick property: dock request-discuss and possibly approve\* (**Time Set 2:30 pm**)
- 8.4 Laurel Tree Charter School MOU-possibly approve\* (**Time Set 9:30 am**)
- 8.5 Tree Removal Policy-discuss\*
- 8.6 Letter re: Axel Properties – discuss\*
- 8.7 Annie & Mary Trailhead improvements at Park 1: Grant conceptual approval letter- discuss and possible approval\*
- 8.8 Samoa Pacific LLC-update
- 8.9 North Coast Railroad Authority (NCRA)-discuss

**9. NEW BUSINESS**

- 9.1 Trinity County request for easement-discuss and possibly approve\*
- 9.2 Letter to Trinity County Sheriff requesting enforcement at Ruth Lake-discuss\*
- 9.3 RCEA energy presentation by Matthew Marshall, ED (**Time Set 1:30 pm**)

**10. REPORTS (from Staff)**

**10.1 Engineering (Time set for 11:00 a.m.)**

- a) 12kV Switchgear Replacement (\$755,832 District Match) – status report\*
- b) Collector Mainline Redundancy Hazard Mitigation Grant (\$790,570 District Match) – status report
- c) Reservoir Structural Retrofit Hazard Mitigation Grant (\$914,250 District Match)- status report\*
- d) TRF Generator Hazard Mitigation Grant (\$460,431 District Match) – status report
- e) Appeal of FEMA Funding Denial for Collector 4 Emergency Restoration Work-status report
- f) Status report re: other engineering work in progress\*

**10.2 Financial**

- a) Financial Report– approve July 2020 financial statement & vendor detail report\*

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- b) Letter from County Treasurer summarizing interest earned report for quarter ending December 2019 -discuss \*
- c) Annual budget letter and Price Factor 2 reconciliation-discuss\*
- d) Water rates comparison with local agencies-discuss\*

**10.3 Operations**

- a) Monthly report on projects and operations– discuss\*
- b) Tesla battery back-up (SGIP) -status report
- c) Pump motor efficiency (WISE program)-project summary\*

**11. MANAGEMENT**

- 11.1 Report out on ACWA Virtual Conference
- 11.2 Carpet at Eureka office- discuss
- 11.3 Employee Handbook minor clarifications/revisions to Certifications, and Uniforms & Safety Gear – discuss and possibly approve changes\*
- 11.4 RFQ for Reservoir Structural Retrofit-discuss\*

**12. DIRECTOR REPORTS & DISCUSSION**

**12.1 General -comments or reports from Directors**

**12.2 ACWA \***

- a) Director report out on ACWA Virtual Conference\*
- b) Energy Committee -discuss\*

**12.3 ACWA – JPIA**

- a) Board of Directors meeting-report out\*
- b) H.R. LaBounty Safety Award -discuss\*
- c) Wellness Grant submittal-discuss\*

**12.4 Organizations on which HBMWD Serves: RCEA, RREDC \***

- a) RCEA- status report\*
- b) RREDC-status report\*

**ADJOURNMENT**

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.  
(Posted and mailed August 7, 2020)