

# **JOB VACANCY**

## **DISTRICT MANAGER RUTH LAKE COMMUNITY SERVICES DISTRICT**

Job requirements:

- Oversee all operations of the RLCSD including the following
- Ruth Lake Marina and Campground Store
- Ruth Lake campgrounds and day use areas
- Recreational leases
- RLCSD owned facilities and equipment including new construction, maintenance and improvements
- Financial planning to include annual budget and twelve-month cash flow projections.
- Monitoring and ensuring RLCSD compliance with applicable rules and regulations.
- Monitoring of potable water quality and sanitation systems at the Marina and Campground facilities.
- Must possess, or obtain within six months, a State of California Grade 1 water treatment or distribution certificate.
- Submittal of monthly and annual water reports to Water Resources Control Board as required by State.
- Monitoring of recreational leases and other areas around Ruth Lake for compliance with health and safety regulations and contractual obligations to RLCSD and to HBMWD.

Salary: \$3,500.00 per month-based on 30 hours a week.

Submit resume to.

Ruth Lake CSD  
12200 Mad River Rd  
PO Box 6  
Mad River, CA 95552  
(707) 574-6332 Fax (707) 574-6080  
Ruthlakecsd@yahoo.com