

-
HUMBOLDT BAY MUNICIPAL WATER DISTRICT
828 7th Street, Eureka



Minutes for Special Meeting of Board of Directors
September 16, 2020

1. ROLL CALL

Vice-President Latt called the meeting to order at 12:00 pm. Director Rupp conducted the roll call. Directors Fuller, Latt, Lindberg, Rupp and Woo were present. General Manager John Friedenbach, Superintendent Dale Davidsen, Business Manager Chris Harris, Tech Manager Dee Dee Simpson and Board Secretary Sherrie Sobol were also present. District Engineer Nathan Stevens was present as well.

2. FLAG SALUTE

President Woo led the flag salute.

3. ACCEPT AGENDA

On motion by Director Latt, seconded by Director Rupp, the Board voted 5-0 by roll call vote to accept the agenda.

4. PUBLIC COMMENT

No public comment was received.

5. NEW BUSINESS

1. Seismic Tank Retrofit Engineering Contract with GHD

Mr. Friedenbach stated the District received a Hazard Mitigation Grant to cover some of the expenses of the project. Since it is a Federal grant, the District must follow Federal Procurement Procedures. Under the District's Federal Procurement Policy, professional services such as architects and engineering may be competitively bid using qualifications - based selection criteria. The District solicited Request for Qualifications for engineering services for the project and only received one Statement of Qualifications that was from GHD. Staff conducted the normal review process as noted last meeting and requested GHD provide a scope of work and fee proposal. The grant budget amount for the Seismic Tank Retrofit Engineering Contract for Phase I is \$308,000. Mr. Friedenbach negotiated the fee proposal with GHD. GHD ultimately submitted a proposal of \$300,400. Staff recommends awarding the engineering contract for the Seismic Tank Retrofit to GHD. Director Rupp inquired if staff felt as if they had to compromise with only one submittal. Mr. Friedenbach replied, no, not at all. Director Lindberg questioned the 2016 California Building Code (CBC) under Section 5.2. He believed there was a newer CBC and 2016 was not current. The Board agreed to change the 2016 date to the most current. No public comment was received. On motion by Director Latt, seconded by Director Lindberg, the Board voted 5-0 by roll call vote to approve an engineering contract with GHD for the Seismic Tank Retrofit project.

2. Collector 2 Engineering Contract

Mr. Friedenbach stated this project is partially funded by a State of California Prop 1 Grant through the North Coast Resource Partnership. It is not a federal grant and the Federal Procurement Procedures do not apply. Staff selected GHD for this project since they were the engineers and project managers for the Collector 1 and Collector 3 Lateral Rehabilitation Projects. They can draw on their prior technical and operational experience rehabbing the District's collectors. The proposed cost for engineering services is considerably lower than what was budgeted in the grant budget. Staff recommends the Board award the engineering contract for the Collector 2 Lateral Rehabilitation Project to GHD. Director Rupp inquired if those working on the project are local or out of town. Mr. Stevens stated he will be working closely with Mr. Patrick Sullivan and Mr. Jordan King who are both local with GHD. On motion by Director Rupp, seconded by Director Fuller, the Board voted 5-0 by roll call vote to award the engineering contract for the Collector 2 Lateral Rehab to GHD.

HUMBOLDT BAY MUNICIPAL WATER DISTRICT
828 7th Street, Eureka

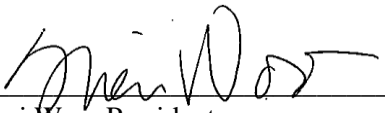


Minutes for Special Meeting of Board of Directors
September 16, 2020

ADJOURNMENT

The meeting adjourned at 12:24 pm.

Attest:



Sheri Woo, President



J. Bruce Rupp, Secretary/Treasurer