

**Humboldt Bay Municipal Water District  
828 7<sup>th</sup> Street, Eureka**



**Agenda for Regular Meeting of the Board of Directors  
May 12, 2022  
Meeting Start Time: 9:00 am**

**DUE TO COVID-19 THE DISTRICT WILL BE HOLDING THE MEETING VIA ZOOM**

**District Mission**

*Reliably deliver high quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.*

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**COVID-19 Notice**

The Board room at 828 7th street will be open to the public at reduced capacity to accommodate social distancing. Room capacity will be limited. An online option will also be available.

**Members of the public may join the meeting online at:**

<https://us02web.zoom.us/j/86710296323?pwd=MjZldGxRa08wZ0FWOHJrUINhZnFLQT09>

**Or participate by phone: 1-669-900-9128 Enter meeting ID: 867 1029 6323 Enter password: 484138**

If you are participating via phone and would like to comment, please press \*9 to raise your hand.

**How to Submit Public Comment:** Members of the public may provide public comment via email until 5 pm the day before the Board Meeting by sending comments to office@hbmwd.com. Email comments must identify the agenda item in the subject line of the email. Written comments may also be mailed to 828 7th Street, Eureka, CA 95501. Written comments should identify the agenda item number. These comments will be read during the meeting. Comments received after the deadline will be included in the record but not read during the meeting. If participating in the meeting, public comment will also be received during the meeting.

|                        |                 |   |                 |
|------------------------|-----------------|---|-----------------|
| <b>Time Set Items:</b> | <b>8.2</b>      | <b>McNamara &amp; Peepe</b>                           | <b>9:15 am</b>  |
|                        | <b>8.1.a.ii</b> | <b>Mainline Extension</b>                             | <b>10:00 am</b> |
|                        | <b>8.4</b>      | <b>PFA Samoa EIFD</b>                                 | <b>10:30 am</b> |
|                        | <b>10.1</b>     | <b>Engineering</b>                                    | <b>11:00 am</b> |
|                        | <b>8.8</b>      | <b>Closed Session – Anticipated Litigation (VDI)</b>  | <b>1:45 pm</b>  |
|                        | <b>9.2</b>      | <b>Annie &amp; Mary Trail</b>                         | <b>2:15 pm</b>  |
|                        | <b>8.9</b>      | <b>Closed Session – Anticipated Litigation (DTSC)</b> | <b>2:45 pm</b>  |

**The Board will take a scheduled lunch break from 12:00 pm to 1:00 pm.**

**1. ROLL CALL**

**2. FLAG SALUTE**

**3. ACCEPT AGENDA**

**4. PUBLIC COMMENT**

Members of the public are invited to address the Board on items not listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be given the opportunity to address items that are on the agenda at the time the Board takes up that item. Pursuant to the Brown Act, the Board may not take

action on any item that does not appear on the agenda.

**5. MINUTES**

5.1 Minutes of the April 14, 2022 Regular Meeting\* - discuss and possibly approve

**6. CONSENT AGENDA - *These matters are routine in nature and are usually approved by a combined single vote.***

6.1 Media articles of local/water interest (Articles A – L)\* - discuss

**7. CORRESPONDENCE**

7.1 Response to SWRCB Proposed Emergency Conservation Regulations\* - discuss

**8. CONTINUING BUSINESS**

8.1 Water Resource Planning - status report on water use options under consideration\*

a. Local Sales

i. Nordic Aquafarms – discuss

ii. Trinidad Rancheria Mainline Extension – discuss **(Time Set 10:00 am)**

b. Transport - discuss

c. Instream Flow – discuss

8.2 McNamara & Peepe - discuss **(Time Set 9:15 am)**

a. Baykeeper Letter to Senator McGuire’s Office\*

b. HBMWD Email to Assemblymember Wood\*

c. DTSC Letter to Humboldt Baykeeper\*

d. Royal Gold

8.3 LAFCo Election Ballot\* - discuss and possibly approve

8.4 Public Financing Authority (PFA) Membership for Samoa EIFD\* - discuss and possibly approve **(Time Set 10:30 am)**

8.5 Letter to Humboldt County Board of Supervisors re: Auditor-Controller\* - discuss and possibly approve

8.6 Succession Planning - Updated Job Descriptions and Salary Schedule\* - discuss and possibly approve

8.7 VDI Claim\* - discuss

8.8 **CLOSED SESSION** - Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of § 54956.9 (VDI) **(Time Set 1:45 pm)**

8.9 **CLOSED SESSION** - Conference with Legal Counsel – Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of § 54956.9 (DTSC) **(Time Set 2:45 pm)**

**9. NEW BUSINESS**

9.1 Surplus of Server Cabinet\* – discuss and possibly approve

9.2 Annie & May Trail easement investigation on District property\* - discuss and possibly authorize **(Time Set 2:15 pm)**

**10. REPORTS (from STAFF)**

10.1 **Engineering (Time set 11:00 am)**

a. 12 kV Switchgear Relocation (\$858,332 District match) – Status Report

i. Contractor Pay Request for April\* - discuss

b. TRF Generator Project (\$517,819 District match) – Status Report

i. CalOES RFI Response sent 04/28/22\* - discuss

c. Matthews Dam Advance Assistance Seismic Stability Project – Status Report

i. CalOES RFI Response sent 04/27/22\* - discuss

d. Status report re: other engineering work in progress

10.2 **Financial**

a. April 2022 Financial Statement & Vendor Detail Report\* – discuss and possibly approve

- b. Employee Life Insurance Analysis\* – discuss and possibly approve
- c. FY22/23 Budget Introduction: Services & Supplies and Salaries & Employee Benefits\* - discuss

### **10.3 Operations**

- a. Monthly report on projects and operations\* – discuss

## **11. MANAGEMENT**

- 11.1 Cal Poly HSU Capstone Reports\* - discuss
- 11.2 Allocation of \$19,597.72 Refund from JPIA Rate Stabilization Fund\* - discuss and possibly approve

## **12. DIRECTOR REPORTS & DISCUSSION**

### **12.1 General - comments or reports from Directors**

### **12.2 ACWA**

- a. ACWA Spring Conference and Committee Update – report out
- b. ACWA Region 1 Program and Tour\* - discuss

### **12.3 ACWA – JPIA**

- a. JPIA Spring Conference and Committee Update – report out
- b. H. R. LaBounty Safety Awards Program\* - discuss

### **12.4 Organizations on which HBMWD Serves**

- a. RCEA News and Updates\* - report out
- b. RREDC\* - report out

## **ADJOURNMENT**

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (Posted and mailed May 6, 2022.)