

Humboldt Bay Municipal Water
District 828 7th Street, Eureka



Minutes for Regular Meeting of the Board of Directors
December 12, 2024
9:00 am

d. Collector Mainline Redundancy

Non Action item

This project's Change in Scope of work for Phase 1 continues to be in FEMA review. Staff believe they will receive authorization to proceed in the next month or two.

e. TRF Generator

Non Action item

Pace has communicated to the staff that the next round of designs is expected to be delivered by mid-January. The plan is to get bids out at the end of January/beginning of February 2025. It is anticipated that a recommendation for award will be presented during the March Board meeting.

f. Matthews Dam Advance Assistance Seismic Stability Project

Non Action item

Staff continue to work on the Request for Qualifications, and plan to have it out in the near future.

g. Collector 1-3 Rehabilitation Summary

Non Action item

Mr. Stevens gave a brief overview of the background for this project. The initiative to rehabilitate the Collectors began in 2012. He noted that Collectors 1 through 3 have been successfully completed, with both pre- and post-testing results indicating their effectiveness and reliability. Collector 4 remains to be rehabilitated. He then gave an in-depth presentation on the collectors and their water production capabilities after their rehabilitations. The Board asked some clarifying questions.

h. Status Report RE: Other Engineering Work

No report was received.

10.2 Financial

a. November 2024 Financial Statement & Vendor Detail Report

ACTION: Motion to approve Financial Statement & Vendor Detail Report in the amount of \$534,678.92

Maker: Director Rupp Second: Director Lindberg Vote: 5-0 to approve

Ms. Harris presented the November financial statement & vendor detail report. The General Account balance is \$659,000. The various investments balance is \$14 million. The advanced charges are \$5.5 million with a general reserve of \$4 million.

b. Fieldbrook-Glendale contract revenue and Expense Summary

Non Action item

This section is presented for transparency.

c. Ruth Hydro Income and Expense Statement

Non Action item

Mr. Friedenbach brought this item forward for the Board's review. A lengthy discussion

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b. Site maps & historical sampling results

Non Action item

These are included for informational purposes.

9. NEW BUSINESS

a. LAFCo Municipal Service Review

Non Action item

The Local Agency Formation Commission (LAFCo) conducts Municipal Service Reviews (MSR) every 5 years. The last completed MSR for the District was conducted in 2009. In 2020 an MSR was initiated, LAFCo suspended that MSR. Staff have reached out to LAFCo and await contact from LAFCo to conduct their MSR of the District. The Board asked several clarifying questions.

b. Humboldt Redwood Company (HRC), Lease Extension

ACTION: Approve Humboldt Redwood Company Lease Extension and direct the general manager to sign the lease amendment.

Maker: Director Rupp Second: Director Woo Vote: 5-0 to approve

HRC is formally proposing a three-year extension of the existing lease agreement for the Mt. Pierce Communications site which is set to take effect on January 1, 2025. Staff recommends approving the lease extension agreement and the Board authorize and direct the general manager to sign the lease amendment.

c. Resolution 2024-09 Recognizing and Honoring the Outstanding Service of Ken Davis

ACTION: Approve Resolution 2024-09 Recognizing and Honoring the Outstanding Service of Ken Davis

Maker: Director Rupp Second: Director Woo Vote: 5-0 to approve by Roll call vote

After 13 years of exceptional tenure with the District, Operations and Maintenance Technician Ken Davis is Retiring on January 30, 2025. Director Rupp read Resolution 2024-09.

10. REPORTS (from STAFF)

10.1 Engineering –

a. Samoa Peninsula Waterline Right-of-Way Maintenance Project EIR

Non Action item

Staff continue to make progress on the EIR. Mitigation partners have been identified, and locations have been identified. Staff's main focus right now is strategizing to minimize cost to the District.

b. Reservoirs Seismic Retrofit Project

Non Action item

Cal OES has approved a grant performance period time extension for this project from September 5, 2025 to March 30, 2026.

c. Essex Onsite Sodium Hypochlorite Generation Project

Non Action item

After receiving Board approval last month, the construction project was awarded to Sequoia Construction. Staff sent out the notice of award and contract which has been executed and received by staff.

**Humboldt Bay Municipal Water
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**ACTION: Motion to approve Consent Agenda items 7.a and 7.c
Maker: Director Rupp Second: Director Woo Vote: 5-0 to approve**

8. CONTINUING BUSINESS

a. Local Hazard Mitigation Plan (LHMP) with Trinity County

Non Action item

Historically the District has participated in the LHMP's of both Trinity County and Humboldt County due to assets being located within these jurisdictions. Trinity County's plan is close to being adopted; Humboldt County's plan expires March 2025. The concern is if the District is not a participant within an approved plan, FEMA grant funded projects will not be approved moving forward. Staff have decided to move forward with participating within Trinity County's plan to mitigate this risk and secure the necessary funding for phase 2 of the redundant pipeline project.

b. Conference with legal counsel-anticipated litigation pursuant to paragraph 2 of subdivision (d) of Section 54956.9 (Arcata Land Company)

Closed session was conducted from 9:30 am to 9:35 am. The Board returned to open session. President Fuller announced there was no reportable action.

c. Conference with legal Counsel – Existing Litigation: (Van Duzen)

Closed session was conducted from 11:31 am to 12:03 pm. The Board returned to open session. President Fuller announced there was no reportable action.

8.1 Water Resource Planning (WRP)

Non Action item

Staff continue to work on the response to the additional information request from Water Board staff regarding our 1707 petitions. A short discussion followed.

a. Schedule Special Board Meeting for 1707

Non Action item

Mr. Friedenbach suggested scheduling a special Board meeting regarding the 1707 petition for change in late January or early February 2025. The Board suggested the second week of February.

8.2 McNamara & Peepe

Director Woo recused herself due to a conflict of interest.

a. Status update

i. November monthly summary and quarterly report

Non Action item

Staff reported DTSC has not made much progress since October. The day before this meeting US EPA reached out to the District to set up a meeting to discuss their process to complete a site assessment. A short discussion followed.

**Humboldt Bay Municipal Water
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1. ROLL CALL

President Fuller called the meeting to order at 9:00 am. Director Rupp conducted the roll call. Directors Fuller, Lindberg, Rupp, Wheeler, and Woo were present. Director Wheeler was present for a portion of the meeting. General Manager John Friedenbach, Superintendent Dale Davidsen, Business Manager Chris Harris, and Board Secretary Contessa Dickson were present. District Engineer Nate Stevens was present for a portion of the meeting.

2. FLAG SALUTE

President Fuller led the flag salute.

3. OATH OF OFFICE

President Fuller conducted the Oath of Office swearing-in for Directors Lindberg, Wheeler and Woo.

4. ACCEPT AGENDA

ACTION: Motion to accept Agenda

Maker: Director Lindberg Second: Director Woo Vote: 5-0 to approve

5. PUBLIC COMMENT

No public comment was received.

6. MINUTES

a. October 31, 2024, Special Board Meeting Minutes

ACTION: Motion to approve October 31, 2024, Special Board meeting minutes

Maker: Director Rupp Second: Director Lindberg Vote: 5-0 to approve

b. November 14, 2024, Regular Board Meeting Minutes

ACTION: Motion to approve November 14, 2024, Regular Board meeting minutes with edits

Maker: Director Rupp Second: Director Woo Vote: 5-0 to approve

Item 9.c edit, change the word choose to chose. Item 10.c edit, add Director names to the action makers.

Item 8.2.a edit, strike the first sentence.

c. November 15, 2024, Special Board Meeting Minutes

ACTION: Motion to approve November 15, 2024, Special Board meeting minutes

Maker: Director Lindberg Second: Director Rupp Vote: 5-0 to approve

d. November 20, 2024, Special Board Meeting Minutes

ACTION: Motion to approve November 20, 2024, Special Board meeting minutes

Maker: Director Woo Second: Director Lindberg Vote: 5-0 to approve

7. CONSENT AGENDA

ACTION: Motion to approve Consent Agenda less items 7.a and 7.c

Maker: Director Rupp Second: Director Woo Vote: 5-0 to approve

Director Woo requested to pull item 7.a and Director Lindberg requested to pull item 7.c.

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11.4 Organizations on which HBMWD Serves

a. RCEA:

Non Action item

Director Woo reported on the RCEA meeting she attended on November 20th. RCEA has been chosen to be the administrator of the Rural Regional Energy Network program.

b. RREDC:

Non Action item

Director Lindberg reported on the RREDC meeting he attended on November 25th. Highlighting RREDC is in support of North Coast Growers working to start a bi-weekly dock side local fish market they are trying to get started.

ADJOURNMENT

The meeting adjourned at 2:08 pm.

Attest:

A handwritten signature in blue ink that reads "Michelle Fuller".

Michelle Fuller, President

A handwritten signature in blue ink that reads "Bruce Rupp".

Bruce Rupp, Secretary Treasurer