

**Humboldt Bay Municipal Water
District 828 7th Street, Eureka**



Agenda for Regular Meeting of the Board of Directors

March 9th, 2023

Meeting Start Time: 9:00 AM

District Mission

Reliably deliver high-quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.

COVID-19 Notice

The Board room at 828 7th street will be open to the public at reduced capacity to accommodate social distancing. An online option will also be available.

Members of the public may join the meeting online at:

<https://us02web.zoom.us/j/86710296323?pwd=MjZldGxRa08wZ0FWOHJrUINhZnFLQT09>

Or participate by phone: 1-669-900-9128 Enter meeting ID: 867 1029 6323 Enter password: 484138

If you are participating via phone and would like to comment, please press *9 to raise your hand.

How to Submit Public Comment: Members of the public may provide public comments via email until 5 pm the day before the Board Meeting by sending comments to office@hbmwd.com. Email comments must identify the agenda item in the subject line of the email. Written comments may also be mailed to 828 7th Street, Eureka, CA 95501. Written comments should identify the agenda item number.

These comments will be read during the meeting. Comments received after the deadline will be included in the record but not read during the meeting. If participating in the meeting, public comments will also be received during the meeting.

Time Set Items:

8.2 a	McNamara & Peepe	9:15 AM
9.1	Collector Mainline Redundancy Project Contract Award	10:00 PM
10.1	Engineering	11:00 AM
8.5	McNamara & Peepe – Closed Session	11:30 AM

The Board will take a scheduled lunch break from 12:00 pm to 1:30 pm.

1. ROLL CALL

2. FLAG SALUTE

3. ACCEPT AGENDA

4. PUBLIC COMMENT

Members of the public are invited to address the Board on items not listed on the agenda that are within the scope and jurisdiction of the District. At the discretion of the President, comments may be limited to three minutes per person. The public will be allowed to address items that are on the agenda at the time the Board takes up that item. Under the Brown Act, the Board may not take action on any item that does not appear on the agenda.

5. MINUTES

5.1 February 9, 2023, Regular Board Meeting Minutes* — discuss and possibly approve

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6. **CONSENT AGENDA** - *These matters are routine in nature and are usually approved by a combined single vote unless an item is pulled for discussion*
- 6.1 Media articles of local/water interest (Articles a - m)* — possibly approve
7. **CORRESPONDENCE**
- 7.1 HBMWD letter to Tina Bartlett – CDFW – Annual Report - Long-Term Lake and Streambed Alteration Agreement* — discuss
- 7.2 HBMWD letter to Justin Ly – Annual Report — NOAA Fisheries, Habitat Conservation Plan* —discuss
- 7.3 RCEA Board Voting Related to the CCA Program* —discuss
8. **CONTINUING BUSINESS**
- 8.1 Water Resource Planning* - status report on water use options under consideration
- a. Local Sales
- i. Nordic Aquafarms—discuss
- ii. Trinidad Rancheria Mainline Extension - Cher-Ae Heights Indian Community RFQ* — discuss
- b. Transport - no update
- c. Instream Flow - discuss
- 8.2 McNamara & Peepe **(Time set 9:15 AM)**
- a. 2/15/23 DTSC letter response to HBMWD letter re: Ground Water Report* — discuss
- b. 2/15/23 DTSC letter regarding HBMWD letter re: site visit*— discuss
- 8.3 RLCSD Master Lease Renewal Option Response – Master Lease Amendment* —discuss and possibly approve
- 8.4 RLCSD Master Lease Liability Insurance Limit* - discuss and possibly direct staff
- 8.5 **CLOSED SESSION** — Conference with Legal Counsel – – Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of § 54956.9 (DTSC) **(Time set 11:30 AM)**
- 8.6 **CLOSED SESSION**- this will be the last item on the agenda
Public Employee Performance Evaluation for General Manager (pursuant to Section 54957(b)(1))
9. **NEW BUSINESS**
- 9.1 Collector Mainline Redundancy Project Engineering Services Contract Award – Phase 1* — discuss and possibly approve **(Time set 10:00 AM)**
- 9.2 Policy for Brown Act Implementation at HBMWD Board Meetings* — discuss and possibly approve
- 9.3 Stump Removal Policy at Ruth* —discuss and possibly approve
- 9.4 Covid Prevention Policy and Sick Leave* — discuss and possibly approve
10. **REPORTS (from STAFF)**
- 10.1 **Engineering** **(Time set 11:00 AM)**
- a. 12kV Switchgear Relocation (\$858,332 District match) — status report
- b. Collector 2 Rehabilitation Project — status report
- c. Essex Onsite Sodium Hypochlorite Generation — status report
- d. TRF Generator — status report
- e. Status report re: other engineering work in progress

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10.2 Financial

- a. February 2023 Financial Statement & Vendor Detail Report*— discuss and possibly approve
- b. District Reserve Policy Review* — discuss and possibly approve
- c. Budget Presentation Calendar* —discuss

10.3 Operations

- a. February 2023 Operation Report & Graphs* — discuss

10.4 Management

- a. Trades Day @ Redwood Acres Fairgrounds – April 27th* —discuss
- b. Local CSDA Certificate for HBMWD* — discuss

11. DIRECTOR REPORTS & DISCUSSION

11.1 General - comments or reports from Directors

11.2 ACWA

- a. Director report out, if any

11.3 ACWA – JPIA

- a. Director report out, if any
- b. Pamela E. Tobin – Concurring Resolution – Resolution 2023-04* — discuss and possibly approve
- c. Perspective Newsletter* — discuss

11.4 Organizations on which HBMWD Serves

- a. RCEA Board of Directors Meeting Agenda 2/23/2023* — report out
- b. RCEA Board of Directors Meeting Minutes for 01/26/23* — report out
- c. RREDC Agenda February 27, 2023*— report out

ADJOURNMENT

ADA compliance statement: In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact the District office at (707) 443-5018. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (Posted and mailed March 3rd, 2023.)