

**Humboldt Bay Municipal Water District
828 7th Street, Eureka**



**Minutes for Special Meeting of the Board of Directors
May 31, 2022
Meeting Start Time: 9:00 am**

DUE TO COVID-19 THE DISTRICT WILL BE HOLDING THE MEETING VIA ZOOM

District Mission

Reliably deliver high quality drinking water to the communities and customers we serve in the greater Humboldt Bay Area at a reasonable cost. Reliably deliver untreated water to our wholesale industrial customer(s) at a reasonable cost. Protect the long-term water supply and water quality interests of the District in the Mad River watershed.

1. ROLL CALL

President Woo called the meeting to order at 9:03 am. Director Rupp conducted the roll call. Directors Fuller, Latt, Lindberg, Rupp, and Woo were present. General Manager John Friedenbach, Business Manager Chris Harris, Superintendent Dale Davidsen, and Board Secretary Fiona Wilson were present. Members of the public Bob McPherson and Richard Marks were present for a portion of the meeting.

2. FLAG SALUTE

President Woo led the flag salute.

3. ACCEPT AGENDA

On motion by Director Lindberg, seconded by Director Rupp, the Board voted 5-0 to accept the agenda.

4. PUBLIC COMMENT

Bob McPherson from Friends of the Pleistocene (FOP) addressed the Board, requesting special permission to camp at Park 1 for a 200-person, scientific field trip from August 26-28. The Board will agendaize and discuss the request at the June regular meeting. Jay Patton of the California Geological Survey is the group organizer, and will attend the June Board meeting to answer any questions. Richard Marks from Public Industry Force Account Council provided public comment that his agency monitors public works jobs.

5. Continuing Business

5.1 FY 2022/23 Project Budget

Staff presented and the Board discussed the proposed Project Budget in line-item detail. The Board discussed various proposed projects.

During discussion regarding recurring projects and maintenance, the Board noted that deferred maintenance can be a slippery slope, and discussed the importance of keeping up with the CIP, particularly in light of inflation.

Regarding the pipeline on the Samoa peninsula, it restricts flow to the peninsula and needs to be upsized from 15". Nordic Aquafarms and two separate wood pellet manufacturers are interested in developing on the peninsula. The District has two existing loans that are maturing, so new debt could be secured to fund the project. The Board discussed applying for grant or loan funding from the Samoa EIFD, as well as the possibility of using the additional future property tax that would go to municipal customers pursuant to Ordinance 16. The Board discussed that the municipal customers' charges will likely go up more than 3% in the future, due to the current 8% inflation. District customers can't sustain that, hence the pursuit of grants and other financing sources. Regarding the Board-requested salary

survey, the Board requested that comparable agencies be included in the survey for their review. Additionally, the Board discussed whether there would be value in using engineering firms other than GHD for some projects.

5.2 Instream Flow Update

Governor Newsom's Executive Order N-7-22 directed the State Water Resources Control Board (SWRCB) to waive fees for instream flow petition applications. The District's instream flow petition of change application is moving forward, and the package is with the District's water rights attorney, Meredith Nikkel for review. Staff will then bring the draft back to the Board for review before sending it to the SWRCB for feedback. Staff will bring the draft back to the Board for final review before submitting the finalized application to the SWRCB. Staff have informed National Marine Fisheries Service (NMFS) about the project's progress and the Habitat Conservation Plan (HCP) is unlikely to need an amendment, unless species that were not included in the HCP are identified. NMFS would prefer to continue working with the District on the application, but recognizes that the District is moving forward.

5.3 Letter to HC BoS re: Auditor Controller

The Board discussed the draft and proposed two changes. The phrase "repetitive and ongoing" will be removed from paragraph 2. The phrase "the most alarming" will be changed to "most alarming" in paragraph 3.

On motion by Director Latt, seconded by Director Lindberg, the Board voted 5-0 to approve the letter with the requested changes.

5.4 Change Order #10 for 12kV Project

Change Order #10 covers all work associated with splicing work to repair a defective connection of Feeder #3 cable in vault HH-1.

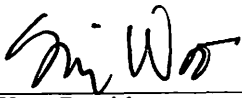
Richard Marks provided public comment, asking for clarification regarding the completion of the project and remaining scope of work. The project is winding down, with an expected end date of June 30. The remaining work to be done is specified in the existing contract.

On motion by Director Rupp, seconded by Director Fuller, the Board vote 5-0 to approve GHD's Change Order #10.

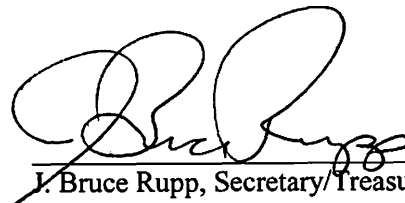
ADJOURNMENT

The meeting was adjourned at 11:34 am.

ATTEST:



Sheri Woo, President



J. Bruce Rupp, Secretary/Treasurer