BOARD OF DIRECTORS

828 7th Street, Eureka CA 95501

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday, September 10, 2026, 1:00 p.m. • 828 7th Street, Eureka, CA 95501

1. CALL TO ORDER

1.1 Roll Call

President Fuller called the meeting to order at 1:00 p.m. Roll call was conducted. Directors Fuller, Rupp, Stevens, Wheeler, and Woo were present. General Manager Michiko Mares, Director of Operations and Maintenance Dale Davidsen, Deputy Director of Operations and Maintenance Ryan Chairez, Director of Finance and Human Resources Chris Harris, and Board Secretary Contessa Dickson were present.

1.2 Pledge of Allegiance

President Fuller led the pledge of allegiance.

1.3 Accept Agenda

ACTION: Motion #26-051 to accept the Agenda
Maker: Director Rupp
Second: Director Woo
Vote: 5-0 to approve

Item 4.1, Baduwa't Watershed Resilience Initiative, was added to the agenda as a non-action informational presentation. Supplemental documents were also added to Item 5.4.

2. PUBLIC COMMENT

No public comment was received.

3. CONSENT CALENDAR

ACTION: Motion #26-052 to approve the Consent Calendar
Maker: Director Rupp
Second: Director Stevens
Vote: 5-0 to approve

1. Approve the Draft Minutes of the Regular Board Meeting of August 13, 2026
2. Approval of Amendment No. 2 to Agreement No. 25-0772 with GFT Infrastructure, Inc. for the R.W. Matthews Dam FERC Part 12D Comprehensive Assessment
3. Approve Additional Reallocation of FY26 Project Funds
4. Authorization for the General Manager to Execute Contracts, in a Combined Amount Not to Exceed $220,000, for Crane, Underwater Divers, Specialty Structural Repair, and Environmental Consulting Services to Complete Repairs at Ranney Collector Well No. 4.
5. Informational Memo - Ruth Lake Summer Festival – Gift Basket Donation and Appreciation
6. Informational Memo - Samoa Peninsula Waterline Right-of-Way Maintenance Project – Draft Environmental Impact Report Public Review

7. Discuss and Consider Approval of SB 827 Required Fiscal & Financial Training – October 27, 2026

4. PRESENTATIONS

4.1 Baduwa't Watershed Resilience Initiative

Non-Action Item

Ms. Mares presented an overview of the EcoFlight and Baduwa't Watershed Resilience Initiative, including upper watershed conditions, regional collaboration, and future Proposition 4 funding opportunities. She reported that the District received a $15,000 North Coast Resource Partnership technical assistance grant. The Board expressed support for the collaborative approach.

5. DISCUSSION AND ACTION

5.1 Discuss and Consider Approval of Adoption of Resolution 2026-09 – Recognizing and Honoring the Career and Service of Dale H. Davidsen

ACTION: Motion #26-053 to approve adopting Resolution 2026-09 – Recognizing and Honoring the Career and Service of Dale H. Davidsen.
Maker: Director Rupp
Second: Director Fuller

Director Woo: Aye
Director Wheeler: Aye
Director Stevens: Aye
Director Rupp: Aye
President Fuller: Aye
Vote: 5-0 to approve by roll call vote

The Board recognized Mr. Davidsen for 34 years of dedicated service to the District. Directors shared heartfelt comments reflecting on his career, institutional knowledge, leadership, and contributions to the District. Mr. Davidsen thanked the Board and staff and expressed confidence in District staff moving forward. Following discussion, the Board adopted Resolution 2026-09.

5.2 Discuss and Consider Approval of Adoption of Board Policy 3510 (Workplace Illness and Injury Prevention Program) and Board Policy 3525 (Workplace Violence Prevention Policy)

ACTION: Motion #26-054 to approve Resolution 2026-10 - adopting Board Policy 3510 (Workplace Illness and Injury Prevention Program) and Board Policy 3525 (Workplace Violence Prevention Policy), with the edits discussed.
Maker: Director Rupp
Second: Director Stevens

Director Woo: Aye
Director Wheeler: Aye
Director Stevens: Aye
Director Rupp: Aye
Director Fuller: Aye
Vote: 5-0 to approve By Roll Call Vote

Ms. Mares presented Board Policies 3510 and 3525. The Board discussed records retention and delegation of operational safety-program updates. The policies were approved with an edit clarifying that applicable

documentation will be retained for a minimum of three years. Following discussion, the Board adopted Resolution 2026-10 approving Board Policies 3510 and 3525 with the edit noted above.

5.3 Discuss and Consider Approval of August Financial Statement & Vendor Detail Report

ACTION: Motion #26-055 to approve the August Financial Statement & Vendor Detail Report in the amount of $340,019.04.
Maker: Director Rupp
Second: Director Woo
Vote: 5-0 to approve

Ms. Harris presented the August Financial Statement & Vendor Detail Report and reviewed current cash, investment, advance charge, and reserve balances. Staff highlighted approximately $100,000 budgeted for removal of dead and dying trees around Ruth Lake. Following discussion, the Board approved the August Financial Statement & Vendor Detail Report.

5.4 Discuss and Consider Approval of Opposition to Proposed Rescission of the 2001 Roadless Area Conservation Rule

ACTION: Motion #26-056 to approve opposition to the proposed rescission of the 2001 Roadless Area Conservation Rule.
Maker: Director Rupp
Second: Director Fuller
Vote: 5-0 to approve

Director Wheeler presented the item and discussed potential impacts of rescinding protections for roadless areas within the District's watershed. Following discussion, the Board approved opposition to the proposed rescission of the 2001 Roadless Area Conservation Rule.

5.5 Informational Memo – Award of North Coast Resource Partnership Technical Assistance Grant, Baduwa't Watershed Resilience Initiative

Non-Action Item

Ms. Mares reported that the District was awarded a $15,000 North Coast Resource Partnership technical assistance grant to support development of the Baduwa't Watershed Resilience Initiative.

5.6 Discuss and Consider Approval of Resolution 2026-11 – Authorizing a Funding Agreement with the California Department of Fish and Wildlife (CDFW) for the Oil Spill Response Equipment Staging Project, Trinity County

ACTION: Motion #26-057 to approve Resolution 2026-11 – Authorizing a Funding Agreement with CDFW for the Oil Spill Response Equipment Staging Project, Trinity County.
Maker: Director Stevens
Second: Director Wheeler

Director Wheeler: Aye
Director Woo: Aye
Director Stevens: Aye
Director Rupp: Aye
President Fuller: Aye
Vote: 5-0 to approve By Roll Call Vote

Ms. Mares reported that CDFW recommended the grant following the March dam emergency to provide on-site spill response materials. The grant will fund a mobile storage container and response supplies, including booms and absorbent materials. Following discussion, the Board adopted Resolution 2026-11.

6. REPORTS

1. Staff Reports

Non-Action Item

a. Operations & Maintenance Report

Mr. Chairez presented the August Operations & Maintenance Report. The Board discussed Collector #4 repairs and requested updates on the results.

b. Management Report

Ms. Mares presented the General Manager's Report and highlighted the September 25 Joint Board Meeting and R.W. Matthews Dam Emergency Action Plan seminar and drill. She also reported on progress from the fourth Instream Flow Dedication Technical Working Group meeting toward a potential fall pulse release. The Board requested continued outreach to regional partners regarding collaborative grant funding opportunities.

2. Active Ad-Hoc Committee Reports

a. GM Evaluation Committee

President Fuller reported that the General Manager Appraisal Committee met with the consultant on August 26. Staff completed portions of the work internally to meet the District's schedule, which may reduce the consultant's scope. The committee expects to meet again.

3. Director Reports

a. Vice-President Woo

Vice-President Woo shared the news of Mary Gelinas' passing and recognized her contributions to water resources planning and the District. Ms. Gelinas had filed for the Division 5 Board seat.

b. Director Stevens

Director Stevens requested updates on the Collector #4 repair results and reported that she plans to attend the October 27 fiscal and financial training.

c. Director Rupp

Director Rupp requested updates on the Humboldt Bay Area Plan and Collector #4 repairs. He reported that he will be unable to attend the September 25 Joint Board Meeting and plans to attend the October 27 fiscal and financial training.

d. Director Wheeler

No comment.

e. President Fuller

President Fuller reflected on the passing of Mary Gelinas, describing her as a friend and mentor and recognizing her longstanding involvement with the District and the broader water community. She expressed that Ms. Gelinas' passing is a significant loss.

President Fuller reported that she is looking forward to the Joint Board Meeting with Ruth Lake Community Services District (RLCSD) and will reach out to the RLCSD Board President in advance of the meeting. She also reported that she will be absent from the October Regular Board Meeting due to work travel.

4. **Organizations on Which HBMWD Serves**
   a. **Association of CA Water Agencies (ACWA)**
   Director Rupp reported that he did not attend any meetings.

   b. **Association of CA Water Agencies/Joint Powers Insurance Authority (ACWA-JPIA)**
   Director Rupp reported that he did not attend any meetings.

7. DISCUSSION OF FUTURE AGENDA ITEMS

Non-Action Item

a. Information Management System
No update.

b. Artificial Intelligence Policy
No update.

8. ADJOURNMENT

The meeting adjourned at 2:55 p.m.

Attest:

Sheri Woo, Board Vice-President

Contessa Dickson, Board Secretary