



HUMBOLDT BAY MUNICIPAL WATER DISTRICT



Minutes of the Adjourned and Continued Meeting

The Board of Directors of the Humboldt Bay Municipal Water District met in an adjourned and continued session on February 15, 2019.

A. **ROLL CALL**

President Woo called the meeting to order at 1:00 pm. Directors Fuller, Hecathorn, Rupp and Woo were present. Director Latt had previously recused himself and was not present. General Manager John Friedenbach, Business Manager Chris Harris, and Board Secretary Sherrie Sobol were also present as well as Nathan Stevens of GHD.

B. **FLAG SALUTE**

President Woo led the flag salute.

The following item was continued from the February 12, 2019 meeting:

REPORTS (from Staff)

1. **Engineering**

Surge Tower Replacement (\$239,900 District Match)

Mr. Stevens stated Figas Construction was the low bidder for the Surge Tower Replacement Project at \$56,000. He reviewed the bid package for responsiveness and responsibility. Their bid packet did not include all the requested information. Their packet listed the contract price for previous jobs bid but did not include the original and final contract price. The purpose of requiring this information in the statement of qualifications was to see change orders or other items that increased the original bid price compared to the final contract amount. Mr. Stevens contacted PG&E, Security National and Danco Builders who were listed as references on Figas' bid. All stated that Figas Construction did the job well and at the price quoted in the bid. The information for Bidders contained in the project specifications states that: "The Owner may waive any informalities or minor defects or reject any and all bids. ..." Mr. Stevens stated he believes the omission should be deemed minor and not a reason for disqualification. Mr. Friedenbach stated legal counsel was consulted and the minor omission has no affect on the contract price. Mr. Stevens stated staff recommends the Board award the project to Figas Construction and direct staff to prepare the notice of award and contract.

On motion by Director Fuller, seconded by Director Hecathorn, the Board voted 4-0 to accept the bid from Figas Construction; and determine that the omissions were minor defects, award the project to Figas Construction and direct staff to prepare contract documents.

The meeting adjourned at 1:10 pm.

Attest:

Sheri Woo, President

J. Bruce Rupp, Secretary/Treasurer