

Humboldt Bay Municipal Water  
District 828 7<sup>th</sup> Street, Eureka



Minutes for Special Meeting of the Board of Directors  
November 20, 2025  
8:00 am

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1. **CALL TO ORDER**

1.1 **ROLL CALL**

President Fuller called the meeting to order at 8:00 a.m. Directors Fuller, Stevens, Wheeler and Woo were present. General Manager Michiko Mares, Director of Maintenance and Operations Dale Davidsen, Director of Finance and Human Resources Chris Harris, Associate Engineer Annemarie Behan, Accounting Specialist Darcey Quinn, and Board Secretary Contessa Dickson were also present. Director Rupp was absent.

1.2 **PLEDGE OF ALLEGIANCE**

President Fuller led the flag salute.

1.3 **ACCEPT AGENDA**

**ACTION: Motion to accept Agenda**

**Maker:** Director Woo

**Second:** Director Wheeler

**Vote:** 4-0 to approve

2. **PUBLIC COMMENT**

No public comment.

3. **Discussion and Action:**

3.1 **ACTION: Motion #25-038 Discuss & Consider Approval of Resolution 2025-15 – A resolution Authorizing the General Manager to Award Contract(s) for Emergency Relocation of Water Transmission Pipeline on Samoa Peninsula**

**Maker:** Director Wheeler

**Second:** Director Stevens

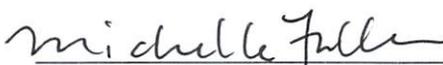
**Vote:** 4-0 to approve

Ms. Mares reported on the proposed emergency relocation of the 6-inch pipeline on the Samoa Peninsula. Staff noted that recent and past high tides have damaged an air-release valve and that accelerated shoreline erosion requires relocating a portion of the pipeline before the early-December king tides. The emergency contract—updated to meet County insurance requirements—has been prepared with GR Sundberg. The Board acknowledged this as a necessary short-term protection measure and directed continued coordination with the County on long-term shoreline resiliency.

**ADJOURNMENT**

The meeting adjourned at 8:23 a.m.

Attest:

  
Michelle Fuller, Board President

  
Contessa Dickson, Board Secretary