

**Humboldt Bay Municipal Water  
828 7<sup>th</sup> street  
Eureka, CA**



**Minutes for Special Meeting of the Board of Directors  
February 10, 2025  
5:30 PM**

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**1. ROLL CALL**

Director Fuller called the meeting to order at 5:30 pm. Director Rupp conducted the roll call. Directors Fuller, Lindberg, Rupp, Wheeler and Woo were present. General Manager John Friedenbach, Assistant General Manager Michiko Mares, and Board Secretary Contessa Dickson were present. Several members of the public attending in person and virtually.

**2. FLAG SALUTE**

President Fuller led the flag salute.

**3. ACCEPT AGENDA**

**ACTION: Motion to accept agenda**

**Maker: Director Lindberg Second: Director Woo Vote: 5-0 to accept**

**4. PUBLIC COMMENT**

No public comment was received.

**5. Continuing Business**

**a. Water Resource Planning History**

Director Woo led a presentation on the history of Humboldt Bay Municipal Water District's proposed instream flow dedication and the petitions for change of use under water code section 1707. Starting with the District's formation and history, she discussed the District's mission, water use history, and next steps in the petition for change process. The presentation highlighted the current flows from Ruth to Essex, the history of the District's water rights, and the components of the Instream Flow dedication.

**b. 1707 Petitions for Change of Use**

**i. Water Right Permit 11714 – discussed in both Director Woo's and Mr. Sullivan's presentations.**

**ii. Water Right Permit 11715 – discussed in both Director Woo's and Mr. Sullivan's presentations.**

**c. Supplemental Data Requests from Water Board staff**

Patrick Sullivan with GHD attended the meeting and delivered a comprehensive presentation regarding the District's response to the Water Board's requested follow up items for the 1707 petitions for change of use. He provided a detailed explanation of the allocation of water rights and usage between the District's two water rights permits 11714 and 11715.

**d. Next Steps**

Meredith Nikkel, District counsel with Downy Brand, attended via Zoom and reported on next steps in this process. The Water Board staff have officially accepted the District's 1707 petitions for change of use under water rights permit numbers 11714 and 11715. The process moving forward

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will be as follows:

The State Water Board will issue a public notice for public comment. Following this comment period, the State Water Board will conduct its internal procedures, then prepare a staff report which addresses the findings garnered from public input. After that, amended permits may be issued. This process can take multiple years to complete.

**ADJOURNMENT**

The meeting adjourned at 7:00 pm.

Attest:

  
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Michelle Fuller, President

  
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Bruce Rupp, Secretary/Treasurer